

Eastern Regional Child Support Association

Technology Committee

November 14, 2014 Call Notes

Present:

Christine Jennings, Committee Chair
Carla West
Pam Sala
Elaine Poole
Margot Bean
Loretta Everett

Discussion items:

- 1) Website photos
 - a. Elaine will give Sharon photos for the new website
- 2) Invoices
 - a. Committee approved for the initial invoices to be sent to Debbie Edwards
 - b. Following our meeting, Christine and Courtland Consulting exchanged emails regarding ongoing invoicing
 - c. Debbie agreed that soft copies of invoices may be sent to her via email
 - d. Debbie's name was added to Courtland's invoicing system to automatically send out invoices
- 3) 2015 Conference
 - a. Information has been added to the new website
 - b. "Save the date" postcard will be sent out to membership
 - c. We will not be adding much to the old website since the new one will be up on December 15
- 4) Update on progress with new website
 - a. Tim was at another conference and unable to attend our committee meeting
 - b. We will ask Tim for an update via email
- 5) P&L Committee is finishing up with branding documents
- 6) Intergovernmental Improvement Committee did an analysis last year of how documents should appear on the website and will present their proposal
- 7) Speaker registration form
 - a. Courtland indicated that we will need to pay for adding this form to the new website since it did not exist on our old site
 - b. This was not our understanding; we thought it was part of their proposal.
 - c. We asked Pam to talk to Courtland about this matter.
 - d. Following our meeting, Pam talked to Courtland who agreed to not charge us for adding this form.