ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Annual Meeting:

Commenced 10:20 am

Cyndy Lucas introduced new board members – Bill Duffey and Elaine Tuttle and board members introduced themselves around the table.

Not Attending: Robyn Large, Meg Haynes, Doris Ryans, Craig Kelly

Handouts:
Minutes, master report document, By-laws reports and proposed amendments, Strategic Plan, Interstate Improvement Subcommittee, Archives and Audit, Treasurer's report

Roll Call:

Executive Committee: Jeff Ball, Cyndy Lucas, Diane Jordan, Coessa Kenney, Jim Dingeldine, Diane Fray

Board Members: Elaine Poole, Rob Velcoff, Christine Jennings, Amy Shaw, Jim Dingeldine, Patterson Calhoun, Elaine Tuttle, Susan Schroeder, Lara Webb, Bill Duffey, Jessica Bulla, Ron Harris, (John Macklin and Jarnice joined at 2:00)

Honorary Board Members: John Graham, Sara McCollum, Vernon Drew, Nancy Crawford, Gordon Moseley, Lee joined at 2:00

We have a quorum.

Minutes from Norfolk Midyear meeting presented. **Motion to accept minutes:** Elaine Poole, Ron Harris **seconded. Minutes approved.**

Adhoc Restructuring Committee – presented by Jeff Ball – report pages 19-21

Thanks to Meg for her work on by-laws and strategic planning. On Robyn's behalf, thanks to Restructuring and Strategic Planning committees.

Added positions to EC – president, conference VP (similar to president-elect); logistics VP (like first VP); P&L VP; Membership VP (includes membership and vendor committees (currently 2nd VP); Tech VP; Sec; Treasurer; Immediate Past President

During November decided that any position could be president elect (other than president or immediate PP)

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

There has always been audit committee; finance committee – long term financial picture; nominations committee; program committee – change to conference planning; onsite coordination – work onsite – volunteer room, etc. everything behind scenes work for conference; site selection; p&l; interstate improvement – recommendation to make full committee; registration and membership becomes membership; technology has new subcommittees (training, newsletter; scholarship); resolutions and bylaws; archives; strategic planning – new; 2 adhoc: grants and restructuring. Move finance, strategic planning from adhoc and interstate to full committee. **Total of 14 standing committees and 2 adhoc.**

If approved would go into effect next year.

Cyndy – why look at this? Deficit Reduction Act, position selves better for the future; some positions had too much responsibility – more equity in duties.

Jeff: immediate past treasurer should continue after conference to wrap up from conference – new signature card; continue to have authority to respond on behalf of ERICSA.

Amy: proposed bylaws: **Bylaws report, pages 61-76**

Patterson – recommend some clarification regarding which committees are chaired by whom.

Lara – change in structure to list early in bylaws which officers chair which committees

Gordon – why are we changing? ERICSA has been successful in the past.

Coessa – onsite coordination and site activities should fall under the person overseeing the food – should stay.

Amy: recognize what goes in bylaws versus what goes in handbook; less detail in bylaws.

Coessa: notebook that tells about conference duties is needed to define different areas to be handled.

Cyndy – in terms of the general structure, is the whole board comfortable with the proposal – or are changes needed.

Elaine Poole – not sure that the wheel was broken

Patterson – not all people were here last year who are here today.

Nancy – some of the non-voting members have strong feelings.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Sara – echo Nancy and Gordon, why we are looking at it like this. Not broken, ERICSA has built a good reputation.

Cyndy: in what direction should ERICSA head? – bring policy more prominent to Board; raise technology piece; some inequity in how jobs were balanced; A vote was taken at midyear to move in this direction – however most important thing we are dealing with. A new motion would be necessary to discuss.

Jim – **motion** – reopen discussion on restructuring and take a friendly vote; Coessa seconded. Discussion: Amy: are we going to revisit every time at the table?

Elaine Poole – would like nonvoting members opinions.

Diane F: 3 issues – site activities; president elect issue; new VPs (p&l and technology) and moving some functions from secretary to 2^{nd} VP – as membership.

Jim – there was some delegation to take care of some of the issues – Diane Jordan delegating to Ron.

Jessica – hear from officers who had these positions.

Diane J - all of the activities work together – may create more of a problem by splitting them out. She delegated. Were decisions made without speaking to the individuals who handle the responsibilities? Why are contracts in technology? Were the right people at the table? Agree that p&l should be elevated.

John G: was part of the thinking to get away from the conference chair being required to be the president-elect? – might not be able to do conference, but want to be president.

Rob – look at the 2 new VPs.

Jeff – started adhoc restructuring – facing a new world, in-person conference might no longer be sole focus of ERICSA. P&L and technology – was structure appropriate for changes facing ERICSA? Not necessarily bright for future conferences. Each year very concerned about this. Delegate, but also need to make decisions. Very time consuming. Conversation was to design a more modern approach for what ERICSA will be in the future. Current structure works pretty well for conference based approach. Huge amount of time needs to be devoted. Driving force was: where should we be? Not, who is president-elect.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Patterson: as secretary added newsletter and scholarship. Now listed under communication; membership now under membership VP. Secretary position ended with more duties than when started. Is the decision that any position can be president elect? Training ground of running the conference helps shape the president. Concerned that someone will not step into that position if they are not going to be the president the next year.

Cyndy: those who are government employees cannot do the job without the backing of their staff. (Vernon: that issue is just as significant in private sector)

Nancy: large concern for ERICSA – loss of training money due to cuts? If move away from onsite conference states/organizations may have less interest in having their members be members of boards; may encounter greater difficulty in filling board and officer positions.

Coessa: control issues, (1) president-elect plans conference controls, what will happen with conference? Concern, for example, with a treasurer becoming president-elect. Signifies the person putting together and controlling conference, theme, stability. (2) No structure as to who takes charge - succession. (3) Getting more members involved, A website called gotomeetings.com. set up meetings through it. Wondering if, since people can't travel, have this alternative for those who can't. More opportunities to serve whereas they cannot now. $400 year for services – telecommunication, phone line. Non-board members participate when they cannot now. A lot of good ideas – how do we promote, need good ideas.

Patterson: benefit to elevating these positions to EC rather than just a standing committee?

Christine: so many times when interface with other committees and other organizations. Authority. In strategic plan – not doing just for the present time.

Cyndy: membership VP – reach out in more ways, give more weight.

Vernon: observations: agree with Jeff that we should look forward, is there a danger that it will get broken, proactive not reactive. One item concerns him is organization that presupposes something, these duties are important now, but may look at a model that EC is composed of these positions and appoint x number of people to these positions. Technology might be important now, finance might be at a different time; Allows flexibility – do they only want to be on EC if have a "title". Do we lock ourselves into complex structure – or need more flexibility? Certain people have certain skills, conference is source of revenue, but may not be the right person, right skills for the broader oversight of ERICSA (President). Some flexibility. Like NCSEA.

Susan: could put together conference, but might not have the skills to be president.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Cyndy: Different skill sets in being conference chair than being president.

Vernon: don't "learn" as conference chair – already need to have those skill sets.

Nancy – likes the idea of flexibility, not sure need to restructure executive committee, but restructure standing committees and Adhoc committees. Answer to different executive officers; or create a standing committee.

Elaine Tuttle: go back to current structure, but assignments should be to chairs.

Sara: no positions should be elevated to VP.

Diane F: ERICSA as an organization needs to make a decision – who/what is it? Is ERICSA interested in a stronger emphasis on P&L and technology, or just interested in the conference.

Vernon: was not arguing that P&L should not be elevated. At times, could elevate other issues. Is ERICSA locking self into bylaws change that would then take 2 years to change?

Coessa: keep existing structure, maybe look for job duties of committees.

Vernon: are there current functions that could be coordinated better. Not take 2 years. Have a different way of approaching.

Christine: should we look at if any of the changes should remain. P&L is not just a hot button this year. National stage – says something about us as an organization. Technology – more involved with P&L and interstate, less so with training, newsletter, scholarship.

Cyndy: Vernon was saying might want a voting member of EC, but not necessarily a VP.

Amy: does the person have to plan conference to be president; are we a conference or broader (P&L); when look at current structure – everything for planning conference, only a committee for P&L; is there 2 separate, equal tiers below the president? Like Vernon's idea of president being able to appt additional representatives to EC.

Jeff: a number of items to address; conference VP as president-elect; etc. Recommend have P&L VP; more active roll. It's voting and presenting expertise. EC runs ERICSA for 10 months of years, making the decisions; should also keep the technology VP.

Cyndy: still have a motion on the table. Motion was to reopen the conversation. Voice vote to reopen. Some support for raising P&L VP – deal with each issue separately?

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Coessa: 2nd VP mostly geared to vendors. Instead of creating a new position for 2nd VP – change the job duties and responsibilities?

Motion change 2nd VP to take on the policy and legislation (Coessa) and Patterson 2nd. (under the old structure); without changing the full structure. Believes many of board don't want to change total structure, but want to move up the P&L. Seems that second president would be the appropriate place.

Diane J: this would eliminate the vendor duties from 2nd VP and move this committee under a different VP.

Vernon: toying with some things that need to be rethought. Times have changes – maybe need vendor committee, but not on EC. Food and Beverage does this need a VP? Membership and Communication together? Making major life changes in 30 minutes.

Ron: have to decide structure.

Vernon: general consensus need to elevate P&L function.

Jim and Diane J – concur that could move vendor responsibility as a committee under the 1st VP or under the president elect.

First need a motion to do away with the proposed structure.

Coessa: withdraw motion on table until we resolve the restructuring proposal.

Christine: can we look at the structure? Can we identify what we have – how do we fit the things that are bulletized?

Cyndy: not worry about what positions are called.

Amy: and need to decide the succession issues.

Lara: motion that the board withdraws its decision to accept the restructuring plan and reaffirm existing structure and refer the issues back to restructuring committee. Diane J second.

Lara withdraws motion.

Lara: motion that the board withdraws acceptance of restructuring plan. Patterson seconded. Motion carries.

Lara's recommendation for a structure – goes to make copies.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Cyndy: getting hung up on labels and terminology. What we call the positions is less important the where the functions are.

Recommend that we discuss without labels; possibility of elevating P&L.

Christine – the committee needs guidance.

Patterson: Can there be a sense of the board that P&L would be elevated to EC? Many of the board are saying that they agree…wait for Lara to bring back copies of recommendation and handle some additional business.

Resolution honoring Connie White – Amy moved, Diane J seconded – approved.

Resolution honoring Helen Smith – Amy moved, Christine seconded – (in charge of QUICK, data standardization, interstate communication) approved

Resolution honoring Mark Gingras – recognize Amy moved, Diane F seconded, approved

Resolution endorsing QUICK – Amy moved, Rob seconded. Patterson question – encourage requirements to use QUICK? Voluntary? Would we want to add encouragement for other states to use or feds to require use? Rob – encourage all states is in there. Decided that a mandate is not realistic at this time. Amy amended motion. Lara seconded amendment. Approved. Added "**WHEREAS,** participating states have affirmed the value of QUICK and endorses its use,"

Who will the resolution be directed to? NCCSD? All IV-D directors? Prioritize.

Lee – identify the value added. Add a whereas indicating this? Demonstrated its value.

Back to Restructure Discussion: See Lara's new model – copies handed out: website is way to advertise the association and the conference. Alternative names – keep the more current names, but clarify the succession.

Ron: president-elect would have 3 committees (conference planning, site activities, logistics); add P&L; also communication and technology.

John G: putting technology under president raises the awareness.

Amy – if we went with something like this could make additional changes later – such as the technology.

Lara: move to amend the bylaws to add the position of immediate PP as an officer, confirm voting rights on EC. Coessa – seconds. Approved

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Coessa: training subcommittee – due to travel restrictions, need to explore alternative ways of training. Use some of the more popular workshops – transfer to the membership. Plan to bring back to midyear.

Patterson – perhaps the training committee should be an adhoc committee under the president

Discussion – some of the responsibilities must be in the bylaws

Vernon: president designates someone to speak for the organization. Don't need to have a special title.

Coessa: bylaws are a general description and handbook is more in depth job duties.

Discussion – how specific should the bylaws be on the committees and oversight?

Vernon: use words coordinating and oversight. Be sure we are not making a larger bureaucracy.

Motion: Coessa: accept the plan proposed by Lara with the changes. Lara seconded. Friendly amendment by Patterson, Coessa accept, Lara seconds. This includes the additional standing committees – audit, technology, strategic planning, interstate improvement, resolution & bylaws, archives, newsletters, site selection, scholarship and vendors. These committees could be moved around. Jeff – president can delegate oversight of standing committees to an officer as appropriate, friendly amendment. Patterson accepts. Coessa accepts; Lara accepts. Motion carries.

Reports from Officers

President – Cyndy Lucas - report, page 22

See NCSEA mobilization report.
Make interstate pledge available to conference attendees (developed by MaryAnn and WICSEC).

Patterson – official mailing address; credit card – was referred to finance committee – no proposal received. EC needs to discuss mailing address.

1st Vice-President, Food and Beverage – Coessa Kenney – report, pages 23-35

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Budget for annual board meeting a bit higher - $800; Breakfast and lunch on Friday.
Figures based upon 250-275 attendees.
Paid for band for banquet.
Nauticus – sold 156 tickets as of Tuesday.
Re-sign contract for 150 so can sell up to 200.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

As part of evaluations – fix access data base so reports are more accurate. Someone would do it for $1000. Also Diane J proposal for future – outside vendor – producing reports for us. Hospitality committee – assigned job duties, asked what wanted to do, let them do it. Gwen Neeley – information table near registration. Susan S – volunteers. Stickers for 1st time attendees. Jessica – volunteers to pass out tickets.

Gifts to promote TN conference – Gordon's idea; Bill Duffey got the gifts.
How do we incorporate into future conferences? Do the same thing with next state to promote the conference!

Rob Velcoff obtained gifts for the hospitality.

Diane J – recommends that we go electronic, Stone group, do not have the full recommendation yet.

Lara: how many evaluations per session? Some 75, some 6-7. 1800 sheets altogether.

Jessica: survey-monkey is free – fill out on line. (Attendees may not complete when return home; also, some states do not allow access to these type of sites)

Elaine: who does WICSEC use – CA directors – can't take on at this time.

Patterson: point of order – can't bring up new budget items until mid-year.

Vernon: NCSEA redoing how they are handling the evaluations.

Patterson: has an Administrative Assistant that is good at access; might be able to handle at no cost;

Jim: can others help with data input

Coessa: issues are not on the input; it is on the creation of the reports and merging into data base.

Treasurer's Report – Doris absent – page 36

Patterson: will need budget amendment for AV – possibly move from Coessa's budget
Memphis Peabody – subsidizing the room rate; have over $300,000 in our accounts

Secretary's Report – Diane F
PP name plates

Program Committee Report – Diane J report, pages 37-43
Thanks to all of the program committee

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Even as recent as last week, changes to agenda
Showed the various items

Site Activities – John Macklin report, page 44
See attachment

CLE - Jarnice
15 CLE Workshops

Audio-visual – Patterson Calhoun
Have Prestige back this year – Scott will not be here, but Mike will. Looking forward to Memphis, would like to continue relationship in the future. Doing People show for the banquet. Could they video the child support jeopardy? Probably add $200 – good for ERICSA archives

Signs – Jim Dingeldine – report, page 45
Registration Counter for Tim – displays on bottom, looks like conference notebook.
Security $1640
Service contract - $700
$350 graphics for Tim

Vendors – Jim – report, pages 46-47
28 exhibitors 22 paying, 29 booths (1 double) $27,650; $17, 750 – total revenue $50,000 projected $45,950; biggest Hall we've had. Plenty of 6 ft rounds and high boys

Gifts – Elaine Poole – report, page 47

Volunteers – Susan Schroeder – report, page 47
She has them!!
Will put together a listing of the various types of volunteers needed – contact all committees

Speaker Ready Room – Jarnice Johnson
Will pass around the schedule – also need a board member for various slots
Set up will start on Saturday
Washington Room

Scholarship – Jarnice – report, page 48
2 scholarships – VA – Danielle Bradshaw
Lori Petry – North Carolina
Thanks to Patterson and Robyn to assisting and reviewing scholarship applications
8 applications – usually receive 30-35 (for FLA)

Special Awards –
Will be a special award

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Motion to recess, Diane/Lara - approved.

Reconvened at 9: 15 on May 5

Policy and Legislation – Diane Fray –report, pages 48 - 50

Strategic Partnership – Jeff Ball – report, pages 50 - 54
Ways to mobilize the child support community – not just for DRA but for any issues that arise in the future – instant communication. Results regarding DRA cuts – as Congress to reverse the funding cuts – incentives 900 billion 1 year; eliminate the $25 fee; genetic testing cuts restore to 90% level. Praised other parts of act – provided tools.

Letters associations wrote to Congress; Income Security and Families (part of W&M) - invited from state agency level, a few mentioned child support – although emphasis not on child support, some testimony on child support. Left window open to provide additional testimony, model testimony associations sent under their name – ERICSA modified. Also, a bill introduces – letters of support for the bills. Also, op ed drafted – attached to update. Lewin Group study – many associations provided funding – impact DRA and cost avoidance.

Vernon: Consistent messages about funding cuts; mobilize the troops to get people talking to members of Congress as well as to write joint positions. Restructured policy of NCSEA – it is a formalization of informal network; Alisha G as official rep of NCCSD; other IV-D directors; Tracy represents tribal; Kathy Soboleski represents WICSEC; Larry Silverman – CA counties; Wayne Doss – LA attorneys; Kim – Ohio. Committee structure is to have links to other people. Triage effect. Position letters; letters in support of bill; testimony to income security committee; op ed piece in final review.

Federal Legislation – keep in mind all items that states are being requested to implement. ERICSA has the most thoughtful position papers on federal legislation – broader – talks about child support impact for all the levels of the community. Helpful to Strategic Partnership – put in a framework. Legislation status: 803 Senate bill – Rockefeller – opposes incentive FFP cut; includes Cornyn and other Republicans – referred to Senate finance; Brown – Ohio; Coleman – NM – MN – Michigan – Washington – Cole – Wisconsin – Snowe – ME. HR 1386 – McDermott – WA – 22 co-sponsors; republican – latoret – Ohio. Budget Resolution – budget targets that need to be funded. Worked through Vicki Turetsky to get child support mentioned. Competing items – SCHIP, Medicaid, other children's bill. Also – funding war in Iraq. Ryan – Wisconsin – sense of the House resolution that speaks to child support – amendment 20 – adequately funded. Fed government should participate if states decide to pass 100% collections to families. Every indication language will be in budget resolution. These 2 bills – take lead from sponsors. Barbara Pryor – Rockefeller and Nick Gwynn, don't mobilize yet – you can mobilize fast – can swamp us with mail – working internally with budget committee get sense into; house work with house members; and senators with senators to get more co-sponsors; want us to try to get more co-sponsors. Will start moving bill after budget resolution is passed. Will probably be attached to another bill. Would be 2 important issues going forward together – like something that has to pass. Pay-go budget target is part of the bigger package. Don't want to identify a bill – as someone else might take it.

Poverty groups – through this committee Vicki has opened door to group of people who deal with poverty issues on a broad scale. National Women's Law Center; national assoc. of counties; coalition for human needs Debbie Weinstein – broad network, poverty issues in general; American fed. State county and fed. Workers – labor union employees – if we get to layoff issues – child support managers different relationship with unions than now. Interested not only in protecting jobs; but impact on poverty if layoffs. National Conference of State Legislators.

What will happen: whole Congress has changed; Democrats put pay-go in play (opposition to tax cuts) – Competing children's issues need to be reauthorized in this session of Congress. Cautiously optimistic of at least a partial restoration – because of broad based support; Rockefeller and McDermott are powerful. Won't happen until the budget – October 2007 or after.

Probably next 30 days more letters – all House and Senate – NCSEA faxes to all. Targeted letters to sponsors of bills. Won't know who conferees are until conference report is issued – would like to work with them… Pessimistically – if doesn't happen in 2007, it won't happen.

Get co-sponsors on relevant committees –Senate Finance and House Ways and Means

Some states are sending optimistic message that they will get the money. But there is a problem. Just because one state gets money – doesn't mean all states get money. Interstate part of the program breaks down. 30% of the caseload in interstate and could be impacted. Federal funding is open entitlement; state budgets must be reauthorized each year. Different funding models. Talk about health care – we do have a "bone in that fight".

Where are states: Florida has a bill – probably passed, partial funding restoration; 10 states have released budget bills with no restoration. 9 states partial funding; 14 states have budgets 100%; 21 states still in budget process.

Lewin Group Study – shouldn't rely on CBO estimates which say ½ states will restore the funding. NCCSD commissioned study and ask others to join in funding this study. Phenomenal response from others; 9 county; NCCSD, ERICSA, WICSEC, NCSEA. Interviews completed – 23 states. Next look at cost avoidance. Draft report this week. Concern that states are acting optimistic that their funding will be restored.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Need co-sponsors, especially Republicans in the House – especially those that signed on to sense of Senate last year. One message that they care about is paternity. Core services. Had put out a message that did not interfere with basic child support services – didn't understand that cutting administrative IS interfering; less resources to enforce order or establish paternity. Demographics of out of wedlock births – increase in rates – also divorce rates. Remind Congress of "personal responsibility". Basis of income network – if child support drops out, people who are working need the money; basis of reducing time-limited TANF. Use the contacts to get to others -

Jessica: update on genetic testing; working with group of forensic genetic – getting others on board – trying to get lobbyists to oppose those specific cuts.

Christine: just finished 4th ICR reconciliation – numbers who top 10 partners – could help in the discussion.

Lee: important to keep package on table - as 66% may be challenged again. Need to educate on the non-TANF part of the program. These are not upper middle class – these are families right on the edge. Christine - Cost avoidance – just one recession away.

Interstate – Rob Velcoff – report, pages 54-56

- State Contact Info
- Paternity Chart – about ½ states, how establish, data collected, how to obtain
- Website Documents – include the UC chart
- QUICK
- Committee membership – need some non-board members
- Future – additional info and charts with summarizes of state info: emancipation charts, statute of limitation; interest and when; fees

Will OCSE push states to accept the withholding from other states – how to set up within particular state – states' rights program – Title III of SSA – must withhold but must be reimbursed. How about encouragement – rather than mandate? Might be good to raise it in the "PAID" initiative.

Lee: need to add the address of the benefit payer – rather than trying to maintain tables of the addresses. This is also an issue for other SVES data.

Technology – Christine Jennings – report, pages 56-57
Membership re-sorted by state available
Post the UI direct income withholding
Worthwhile info that could be marketed.
User ID is first initial first name and last name - Jim can issue a temporary password - then update profile

Where are states with ability to access web based information?

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

PSI has done an excellent job - posting information immediately.

Should we go forward with new RFP? Probably not at this time – PSI only $850/year

Hear more at the annual meeting workshop – input from members – then determine if a new recommendation is warranted.

Use website as tool for the evaluation process?

Problems with firewalls blocking info – dissemination of info. – could they make ERICSA an approved website and approved e-mail sending address. Also, post by link rather than attachments - each member check in with their state

Discussion board login – same user id – eric246 – again, share this info with states

Spruce up website – post photos; board photos

Budget – Cyndy has copy of budget as passed in December.

Nominations/Immediate Past-President – Jeff Ball – report, pages 58-59
Jeff presented the slate of officers and directors for next year

Thank members of committee.

Interpretation from resolutions and bylaws – what are the term limits – 3 FULL terms, serving a partial term does not count.

Meg declined to continue to serve on honorary board – but is nominated for life membership.

Honorary Board includes Jeff Ball.
Motion to accept the slate – Diane J; John M second. Approved.

Site Selection – Cyndy for Doris report, page 59

2 site visits – Doris to Kansas City; Gordon to Myrtle Beach. Would then have sites send in best and final offer – 2009. Patterson – recommend remove FLA until at least 2011.

Looked at Sheraton – Gordon – did not like. Elevators slow; check in and out slow; conference center too large. No restaurants to brag about.

Marriott was magnificent – great pool area; property gorgeous; staff wonderful; fly into Myrtle Beach; guest rooms nice; suites were not as large, but would be acceptable; on

the beach. Then go back to Florida. Staying with Marriott allows ERICSA to receive points. Also tell them what we liked and did not like.
Larry McKeon would look forward to hosting but could only be 2009, not 2010 due to new system roll out. Also has never previously hosted. Roddey Gray motivational speaker?

Executive Committee could make the decision or Cyndy could call a meeting by telephone; concern about waiting too long. Also, have a continuing relationship with Marriott – bargaining chip? Could Tim get info?

Be careful about the dates in Myrtle Beach – spring break and biker weeks. Really drivable.

Patterson moved, Diane J second for a best and final for both Myrtle Beach and Kansas City, MO MB in 2009 and KC in 2010. Motion modified (and accepted) – to go to SC in 09 unless EC committee finds proposal unsatisfactory and ask for best and final for KC for 2010. Approved.

Amy – slate –included honorary board need to change motion to appoint honorary board Lara seconded. Approved

Registration and Membership – Elaine Poole – report, page 58
Newsletter, no members have joined. Will do another newsletter on the conference.
Patterson – receiving a number of e-mails regarding membership. Check website.

Audit – Cyndy for Craig – report, page 59

Archives - Cyndy for Craig – report, page 60

Bylaws – Amy – report (including resolutions and bylaws revised based upon position structuring discussion), pages 61-76

1. Add immediate PP as officer in section 1 as a voting member of EC – Patterson moved to accept, Lara seconded. Article IV section 1

Do we want to move to new standing committees now?

2. Article IV section 3 - Amy moves, Lara 2nd – approved
3. Article IV section 4 - Cyndy moves, Diane F 2nd
4. Article IV section 5 – effective 2008 slate – leave in the struck language and prospective change put in at the end of the annual meeting. Lara motion to present prospective language; Christine 2nd - approved. Add in the succession Lara moved, behind first, Patterson 2nd, approved
5. Article IV section 6 – Lara moved, Coessa 2nd; approved
6. section 7 – Coessa moved, Patterson 2nd , approved.
7. section 8 – Lara moved, Coessa 2nd, motion withdrawn
8. Article V, section 2 and 3 – motion Diane F, Cyndy 2nd, approved

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

9. section 8 (strategic plan) – Patterson - motion that the board shall adopt a strategic plan for the association at least once every 5 years. Diane F 2nd approved, (1 nay)
10. Article VII – section 1 – Lara moved, Diane J 2nd – approved
11. section 2 Amy moved, Diane J 2nd , approved
12. section 3 – Amy moved, Diane F 2nd – (who are current, active members of association and) withdrawn – move the acceptance, removing last sentence under a.approved
13. section 4 – Patterson moved, Diane F 2nd approved
14. section 5 – Amy moved, Diane F 2nd , approved
15. section 8 – Patterson moved, Lara 2nd, approved
16. section 9 – Lara moved, Patterson 2nd, approved
17. section 10 – Cyndy moved, Ron 2nd, approved
18. section 11 – Diane J moved, Christine 2nd, approved
19. section 13 – Patterson moved, Bill Duffey 2nd (in the associated archives), approved
20. section 14 – Amy moved, Lara 2nd, approved
21. section 15 – Amy moved, Lara 2nd, approved
22. section 16 – Amy moved, Cyndy 2nd, approved
23. section 17 – Lara moved, Elaine Tuttle 2nd, approved
24. Article V section 5, with the exception of the annual and midyear meeting – see original bylaws recommendation; conforming amendment to section 2 – president can excuse from midyear. Section 7 change to president as well. Jeff moved, Lara 2nd, approved.

Hotel in Myrtle beach – Tim – 09 – April 19 -23, May week after mother's day. Rates $159 no more than 5% increase a year. If moved to March – fed. Per diem. $82 – weather is iffy, 405 guest rooms. Agree Tim will take over negotiations with hotel.

Patterson – look at historically – how many states have conferences in March – does this impact ERICSA?

Strategic Plan – Jeff – draft plan with strategies is separate document
Board approved goals and objectives at midyear.

Ensure that goals and objectives are perfect, but only recommendations on strategies.

Should this plan be a 5 year rather than a 3 year plan?
Should encourage more non-board members to join committees
Christine – at the ERICSA workshop – make effort to encourage members to join committees – that you don't have to attend in person – put article in newsletter – and on website. Interest sheets at the conference. Many of the members of Conference Program Committee were new to ERICSA – very dedicated and active.

6.1 Tracking the trends – year over year (Quicken software lost?)

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Motion to accept the strategic plan – John Macklin, Jarnice; motion withdrawn.

Final approval will wait until midyear. Jeff – sense of the board that the basic document appropriately captures goals and objectives of ERICSA and further modification come closer to the final product. Lara seconded.

Thanking Robyn for her work on this.

Amy – motion for authorization to amend the bylaws to make technical changes, Patterson 2nd, approved.

Important to come to Thursday meeting re: resolutions and bylaws

Motion to recess until Thursday morning - Susan moved, Elaine Poole 2nd, approved

Reconvened Board meeting on Thursday, May 10 at 11:10 A.M. and convened Membership meeting

30 attending

Chrissy Brogdon (with Kate) opened her gift, Waterford vase

Cyndy thanked everyone for a year that had gone quickly and was exhilarating and challenging

Resolutions
4 Resolutions which were discussed by board

(1) Connie White retired at mid-year. She was one of the nations experts in automation, nationally recognized, OCSE had awarded her the lifetime achievement award; an invaluable member of ERICSA. Vernon moved the resolution, Susan Schroeder seconded, unanimously approved.

(2) Mark Gingras – Amy Gober moved, Diane Fray seconded, unanimously approved.

(3) Helen Smith – Gordon Moseley moved, Christine Jennings seconded, unanimously approved

(4) QUICK – Susan Paikin moved, Susan Schroeder seconded, unanimously approved.

Bylaws – structural changes to ERICSA Board and additional committees

1. **Immediate past president as officer**
2. **Program committee – name changed, chaired by president-elect**
3. **First Vice-President chair onsite coordination committee**

4. **Second Vice President – traditionally in charge of vendors. Going forward, effective 2008, this position will be chair of policy committee. Recognize policy and legislation activities and strong part of what ERICSA stands for.**
5. **Secretary – chair of registration and membership committee**
6. **Treasurer – chair of finance committee**
7. **Immediate past president – interim for transition**
8. **Board terms – mid-year appoints do not count as part of the 6 years**
9. **Added – allows president to call meetings by phone or internet, participation by phone or internet**
10. **Adopt Strategic Plan – (required) at least every 5 years.**
11. **16 Standing Committees; interstate sub-committee raised to full committee**

Vernon moved to adopt the bylaws as posted; John Macklin seconded; approved.

Nominations: Sara McCollum moved the slate as posted, Lara Webb seconded, no discussion, approved.

Old business, none; new business, none

Jeff Ball – privilege to give Cyndy Lucas the past president's medal; Diane Jordan presented the gifts (Waterford wine glasses and decanter).

Cyndy Lucas turned the gavel over to Diane Jordan at 11:40 A.M.

John Macklin moved to adjourn Board meeting, Lara Webb seconded; Lara Webb moved to adjourn Membership meeting, Elaine Poole seconded; both approved.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Adhoc Restructuring Committee Report,
Prepared by Robyn Large

Recommendations for new positions:

- Each vice president position should be the committee chair of at least one of the committees assigned to the VP position. The President will designate which committee(s) the Vice President position will chair.

- The President Elect position will be designated by the nomination committee and must concurrently serve in one of the Executive Board positions with the exception of the President, and the Immediate Past President.

- The Immediate Past President has full voting privileges.

- Committee Recommendations – change from nine existing standing committees to fourteen standing committees:

*Existing standing committees are denoted in **blue.**
** New recommendations for committees are denoted in **red.**

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

1. **Audit Committee**

2. **Finance Committee (new)**

3. **Nominations Committee**

4. **Program Committee** – Change to Conference Planning Committee (C)

5. **Onsite Coordination Committee (C) (new)**

6. **Site Selection Committee (C)**

7. **Policy and Legislation Committee (C)**

8. **Interstate Improvement Committee (C) (new)**

9. **Registration and Membership Committee** - Change to Membership Committee
10. **Vendor Committee (C) New**

11. **Technology Committee**
    - Training subcommittee (C)
    - Newsletter subcommittee (C)
    - Scholarship subcommittee (C)

12. **Resolutions and Bylaws Committee (C)**

13. **Archives Committee (C)**

14. **Strategic Planning (C) (new)**

Ad Hoc Committees
- Grants
- Restructuring

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

President	Conference Vice President	Logistics Vice President
Strategic Planning Committee (C) **Audit Committee(C)** Ad Hoc Committees ▪ Restructuring Committee (c) ▪ Grants Committee(c) ▪ Special Awards ▪ Spokesperson for ERICSA ▪ Signatory authority	**Conference Planning Committee (C)** ▪ Conference Agenda ▪ Plenary Speakers ▪ Conference Marketing Materials ▪ CLE Site Activities subcommittee (c) ▪ Opening Ceremony ▪ All Site Activities (No food)	**Onsite Coordination Committee (C)** ▪ All food functions ▪ Speaker Ready Room ▪ Volunteer Coordination ▪ Signs ▪ Audio Visual ▪ Speaker Gifts ▪ Evaluations
Policy & Legislation Vice President	**Membership Vice President**	**Communications & Technology Vice President**
Policy and Legislation Committee (C) **Interstate Improvement Committee (C)**	**Membership Committee (C)** ▪ Membership Outreach ▪ Membership & Registration (Contracted) ▪ Oversee contract ▪ Membership List **Vendors Committee (C)**	**Technology Committee (C)** ▪ Websites ▪ Contracts ▪ Training subcommittee (c) ▪ Newsletter subcommittee (c) ▪ Scholarship subcommittee (c)
Secretary	**Treasurer**	**Immediate Past President**
Resolutions and Bylaws Committee (C) **Archives Committee (C)** ▪ Board Member Administrative Duties	**Finance committee (C)** ▪ Finance Records Of ERICSA ▪ Financial Review & Budget Planning	**Nomination Committee (C)** **Site Selection Committee (C)**

	▪ Insurance ▪ Tax Return	
Immediate Past Treasurer*		
Transition Duties Time-limited *Not a voting executive position		

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

President's Report
Submitted by Cyndy Lucas

This has been a busy year that went by too fast. Highlights have included:

-Early in the conference year, ERICSA was asked by Mary Ann Wellbank, NCSEA President, to participate in the Strategic Partnership and Mobilization Committee. The task of this committee, which also includes .NCCSD, WICSEC, the National Tribal Child Support Association, and some state and local child support associations, was to review the impact of the Deficit Reduction Act of 2005 funding cuts and to develop strategies and materials intended to convince Congress to reverse them. I appointed Jeff Ball as the ERICSA representative to that committee.

As part of the work of that committee I drafted several communications to legislators and informational reports which were disseminated to the Board and posted on our website. A full report on the activities of this committee will be a part of the Legislation and Policy committee report.

-As you know, the Strategic Planning and Ad Hoc Restructuring committees have been working hard to finalize the new ERICSA Strategic Plan for 2007-2010 and the proposal for our Board restructure. This has been an amazing project, led by Robyn Large and her committees. A full report on this work will follow this report.

As one of our partnership activities with NCSEA and WICSEC, we will be making available at the ERICSA booth during the conference, The Interstate Pledge". This is a document that any conference attendee may sign and take back to their office. In it, the signee pledges to cooperate and communicate with child support professionals in other states through clear, courteous and prompt responses. A copy of the Pledge will be circulated during the meeting.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

First Vice President's Report
Submitted by Coessa Kenney

We have tried to provide a wide variety on the menu to accommodate individual tastes. We have continued to provide one hot item on the breakfast menu along with the usual continental breakfast theme. The prices a lot higher than last year, along with a 3% higher service charge and 4% higher tax rate. Coffee was $28.00 per gallon but this year it is $42.00 per gallon.

The budget will be higher this year even though we expect less people due to the higher service charge and 11.5% sales tax.
See the budget below: Starting with the Annual Meeting.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

NORFOLK, VIRGINIA 2007 FOOD BUDGET								
Executive Board Meeting 6 or 7 participants								
Friday, May 4 , 2006								
Event	Quantity	Item	Unit Price	Net Price	21% Service Charge	Sub Total	11.5% Tax	Total Budget
Breakfast 8:00 a.m.								
	2	Coffee	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	1	Dec Coffee	$42.00	$42.00	$8.82	$50.82	$5.84	$56.66
	1	Hot Tea	$42.00	$42.00	$8.82	$50.82	$5.84	$56.66
Bananas, Oranges, Strawberr	12	Whole Fruit	$1.50	$18.00	$3.78	$21.78	$2.50	$24.28
	1	Warm Bisquets	$18.00	$18.00	$3.78	$21.78	$2.50	$24.28
	1	Biscuits & Gravy	$18.00	$18.00	$3.78	$21.78	$2.50	$24.28
	1	Warm Muffins w/Marmalade	$18.00	$18.00	$3.78	$21.78	$2.50	$24.28
Total				$240.00	$50.40	$290.40	$33.40	$323.80
Executive Board Meeting from 8:00 a.m. to 9:45 a.m.								
Board Meeting Starts on Friday from 10:00 a.m. to 12:00 p.m.								
Lunch	25	Deli Buffet	$20.95	$523.75	$109.99	$633.74	$72.88	$706.62
Continue Meeting from 1:00 to 3:00 p.m.								
P.M. Break 3:00 to 3:15								
	6	Whole Fruit	$1.50	$9.00	$1.89	$10.89	$1.25	$12.14
	2	Gourmet Cookies	$24.00	$48.00	$10.08	$58.08	$6.68	$64.76
	2	Hot Popcorn	$18.00	$36.00	$7.56	$43.56	$5.01	$48.57
	1	Iced Tea	$30.00	$30.00	$6.30	$36.30	$4.17	$40.47
	25	Sodas	$2.50	$62.50	$13.13	$75.63	$8.70	$84.32
Total				$185.50	$38.96	$224.46	$25.81	$250.27
Continuing Meeting from 3:15 p.m. to 5:00 p.m.								
Saturday, May 5, 2006								
Breakfast 8:00 a.m. to 9:00 a.m.		Fruit to be more bananas & Oranges than apples						
Person	10	Whole Fruit	$1.50	$15.00	$3.15	$18.15	$2.09	$20.24
	0.5	Dec. Coffee	$42.00	$21.00	$4.41	$25.41	$2.92	$28.33
Gallon	2	Coffee Gal.	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	0.5	Tea	$42.00	$21.00	$4.41	$25.41	$2.92	$28.33
	3	Liters O.J.	$10.00	$30.00	$6.30	$36.30	$4.17	$40.47
Dozen	1	Warm Muffins w/marmalade	$18.00	$18.00	$3.78	$21.78	$2.50	$24.28
Item	1	English muffin, Canadian-Bacon	$34.00	$34.00	$7.14	$41.14	$4.73	$45.87
Dozen	0.5	Bagels	$26.00	$13.00	$2.73	$15.73	$1.81	$17.54
Total				$236.00	$49.56	$285.56	$32.84	$318.40
Continuation of the Board Meeting from 9:00 a.m. to 12:00 p.m.								
A.M. Break 10:30 a.m.	1	Coffee Gal.	$42.00	$42.00	$8.82	$50.82	$5.84	$56.66
	0.5	Iced Tea Gal.	$30.00	$15.00	$3.15	$18.15	$2.09	$20.24
Total				$57.00	$11.97	$68.97	$7.93	$76.90

The Board meeting this year will be somewhat larger because we are providing Breakfast and Lunch on Friday.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Lunch 12:00 to 1:00								
	25	Waterside Buffet	$23.95	598.75	$125.74	$724.49	$83.32	$807.80
Board Meeting to Continue from 1:00 to 5:00 p.m.								
P.M. Break 3:00 to 3:15 p.m.								
	6	Whole Fruit	$1.50	$9.00	$1.89	$10.89	$1.25	$12.14
	2	Popcorn	$18.00	$36.00	$7.56	$43.56	$5.01	$48.57
	6	Cracker Jacks	$2.75	$16.50	$3.47	$19.97	$2.30	$22.26
	1	Brownies (Cut in Half)	$24.00	$24.00	$5.04	$29.04	$3.34	$32.38
	20	Sodas	$2.50	$50.00	$10.50	$60.50	$6.96	$67.46
	0.5	Iced Tea	$30.00	$15.00	$3.15	$18.15	$2.09	$20.24
Total				$150.50	$31.61	$182.11	$20.94	$203.05
Total Business Meeting				$1,467.75	$308.23	$1,775.98	$204.24	$2,686.83

The total for the business meeting will be $2,686.83. Budgeted amount is $2,000.00.

CONFERENCE BUDGET:

Sunday, May 6, 2006								
Event	Quantity	Item	Unit Price	Net Price	21% Service Charge	Sub Total	11.5% Tax	Total Budget
Walk/Run 8:00	15	Bottled Water	$2.50	$37.50	$7.88	$45.38	$5.22	$50.59
Speaker Ready Room								
10:00 a.m.	1	Cookies	$24.00	$24.00	$5.04	$29.04	$3.34	$32.38
	12	Sodas	$2.50	$30.00	$6.30	$36.30	$4.17	$40.47
								$72.85
President's Reception 6:00 to	200							
Hors d'eourvres		Asparagus Phyllo	Comp'd	Free				
		Hibachi Chicken Skewers	Comp'd	Free				
		Empanadas with Tomatilllo Chipotle Relish		Free				
		Vegetable Market	Comp'd	Free				
		Fruit & Cheese Display	Comp'd	Free				
	200	Cranberry & Brie Canape'	$2.50	$500.00	$105.00	$605.00	$69.58	$674.58
	600	Fried Shrimp w/Creole sauce	$2.25	$1,350.00	$283.50	$1,633.50	$187.85	$1,821.35
	200	Smoked Salmon w/ Horse	$2.50	$500.00	$105.00	$605.00	$69.58	$674.58
	300	Jack Daniel's BBQ Meatballs	$1.80	$540.00	$113.40	$653.40	$75.14	$728.54
	2	Roasted Turkey	$195.00	$390.00	$81.90	$471.90	$54.27	$526.17
	1	Roasted Ham	$220.00	$220.00	$46.20	$266.20	$30.61	$296.81
	2	Iced Tea	$30.00	$60.00	$12.60	$72.60	$8.35	$80.95
	2	Lemonade	$30.00	$60.00	$12.60	$72.60	$8.35	$80.95
Sweets Dozen	150	Miniature Deserts	$3.00	$450.00	$94.50	$544.50	$62.62	$607.12
	2	Carver	$75.00	$150.00			$7.50	$157.50
Total				$4,220.00	$854.70	$4,924.70	$573.84	$5,648.54
Cash Bar to follow for second hour of President's Reception.								
	No Drink Tickets provided by ERICSA							

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

We have provided food and drink to the speaker ready room for all those who are preparing for a session and do not have the opportunity to attend the breakfasts or breaks. The President's Reception is based on a number of 200 attendees. We have tried to provide a little different menu from last year. The Hotel is sponsoring part of the menu for 1 hour + a full bar for 1 hour. There will be a cash bar open during the second hour. For the Honor Guard and choir, we will be providing doughnuts, juice and coffee for around 45 people. Bottled water will be available in the conference center near the far end for the walk/run participants.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Monday, May 7, 2006								
Monday	Estimated 250 Participants							
7:30 a.m. to 8:30 a.m.	0.5	Coffee For Choir/Color Guard	$42.00	$21.00	$4.41	$25.41	$2.92	$28.33
	3	Juice for Choir/Color Guard	$10.00	$30.00	$6.30	$36.30	$4.17	$40.47
	3	Assortment Doughnuts for Choir	$18.00	$54.00	$11.34	$65.34	$7.51	$72.85
	75	Fruit (Whole) Bananas & Orange	$1.50	$112.50	$23.63	$136.13	$15.65	$151.78
	8	Egg McMuffins	$34.00	$272.00	$57.12	$329.12	$37.85	$366.97
	8	Doughnuts Assorted	$18.00	$144.00	$30.24	$174.24	$20.04	$194.28
	75	Yogurt	$2.50	$187.50	$39.38	$226.88	$26.09	$252.97
	8	Just Muffins	$18.00	$144.00	$30.24	$174.24	$20.04	$194.28
4oz.	20	O.J.	$10.00	$200.00	$42.00	$242.00	$27.83	$269.83
	8	Coffee Gal.	$42.00	$336.00	$70.56	$406.56	$46.75	$453.31
	3	Dec. Coffee Gal.	$42.00	$126.00	$26.46	$152.46	$17.53	$169.99
	2	Tea Hot Gal.	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
Total				$1,711.00	$359.31	$2,070.31	$238.09	$2,308.40
All breakfast items left over from Breakfast will be left for the Morning Break that does not have to be refrigerated or will spoil.								
Speaker Ready Room	2	Coffee Gal.	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	0.5	Ht Tea Gal.	$42.00	$21.00	$4.41	$25.41	$2.92	$28.33
	1	Hot Biscuits w/marmalade & butt	$18.00	$18.00	$3.78	$21.78	$2.50	$24.28
	1	Muffins & Breakfast Loaf Bread	$18.00	$18.00	$3.78	$21.78	$2.50	$24.28
	15	Sodas	$2.50	$37.50	$7.88	$45.38	$5.22	$50.59
Total				$141.00	$29.61	$170.61	$19.62	$190.23
A.M. Break 10:00	20	Baked Gourmet Cookies	$24.00	$480.00	$100.80	$580.80	$66.79	$647.59
	75	Whole Fruit Apples, Oranges	$1.50	$112.50	$23.63	$136.13	$15.65	$151.78
	4	Coffee	$42.00	$168.00	$35.28	$203.28	$23.38	$226.66
	2	Ht Tea	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	2	Iced Tea	$30.00	$60.00	$12.60	$72.60	$8.35	$80.95
Total				$904.50	$189.95	$1,094.45	$125.86	$1,220.31
Water Station to be provided with glasses								
Water Station to be provided for all breaks.								
3:00 to 3:30 p.m.	70	Bags of Assorted Chips	$1.50	$105.00	$22.05	$127.05	$14.61	$141.66
	150	Pigs in a blanket	$1.60	$240.00	$50.40	$290.40	$33.40	$323.80
	50	Cracker Jacks	$2.75	$137.50	$28.88	$166.38	$19.13	$185.51
	120	Sodas	$2.50	$300.00	$63.00	$363.00	$41.75	$404.75
	4	Iced Tea Gal.	$30.00	$120.00	$25.20	$145.20	$16.70	$161.90
Total				$902.50	$189.53	$1,092.03	$125.58	$1,217.61
Hospitality 5:00 to 6:00	300	Drink Tickets	$5.00	$1,500.00	$315.00	$1,815.00	$208.73	$2,023.73
150	3	Tortilla Chips	$8.00	$24.00	$5.04	$29.04	$3.34	$32.38
	2	Pretzels	$8.00	$16.00	$3.36	$19.36	$2.23	$21.59
	1	Guacamole	$18.00	$18.00	$3.78	$21.78	$2.50	$24.28
	3	Potatoes Chips Bowl.	$8.00	$24.00	$5.04	$29.04	$3.34	$32.38
	2	French Onion Dip	$12.00	$24.00	$5.04	$29.04	$3.34	$32.38
	2	Salsa	$14.00	$28.00	$5.88	$33.88	$3.90	$37.78
	2	Iced Tea	$28.00	$56.00	$11.76	$67.76	$7.79	$75.55
	3	Popcorn	$18.00	$54.00	$11.34	$65.34	$7.51	$72.85
	2	Bar Tender	$75.00	$150.00			$7.50	$157.50
Total				$1,894.00	$366.24	$2,110.24	$250.18	$2,510.42
drink tickets to be Marked on the back with B for beer, W for wine, or S for soda. Tickets to be counted/charged accordingly. ERICSA to double count tickets								

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

The Afternoon break has one hot item on the menu for those who will be hungrier than others. Also the hospitality will follow the same theme as last year in that we are providing snack items with several types of dip. Each person will receive two drink tickets.
The Tennessee Reception will be in Cyndy’s suite with around 25 to 30 in attendance.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Tennessee Reception	Estimated participants 25 to be held in the President's Suite from 6:00 to 8:00 p.m.							
Appetizers	50	Mini Quesadillas	$2.00	$100.00	$21.00	$121.00	$13.92	$134.92
	50	Meatballs	$1.80	$90.00	$18.90	$108.90	$12.52	$121.42
	1	Pretzels	$8.00	$8.00	$1.68	$9.68	$1.11	$10.79
	1	Tortillas Chips	$8.00	$8.00	$1.68	$9.68	$1.11	$10.79
	1	Salsa	$14.00	$14.00	$2.94	$16.94	$1.95	$18.89
	1	Onion Dip	$12.00	$12.00	$2.52	$14.52	$1.67	$16.19
Drinks	2	Red Wine (Merlot)	$20.00	$40.00	$8.40	$48.40	$5.57	$53.97
	2	White Wine (Chardonnay)	$24.00	$48.00	$10.08	$58.08	$6.68	$64.76
	12	Imported Beer	$5.00	$60.00	$12.60	$72.60	$8.35	$80.95
	10	Sodas	$2.50	$25.00	$5.25	$30.25	$3.48	$33.73
Total				$405.00	$85.05	$490.05	$56.36	$546.41
Tuesday, May 8, 2006	Estimates 250							
Walk/Run 6:00 - 7:00	30	Bottled Water	$2.50	$75.00	$15.75	$90.75	$10.44	$101.19
Breakfast 7:30 to 8:30								
Bananas, Oranges, Apples	75	Whole Fruit	$1.50	$112.50	$23.63	$136.13	$15.65	$151.78
230	100	Biscuit & Gravy	$1.80	$180.00	$37.80	$217.80	$25.05	$242.85
Doz.	8	Bagels	$26.00	$208.00	$43.68	$251.68	$28.94	$280.62
	65	yogurt	$2.50	$162.50	$34.13	$196.63	$22.61	$219.24
Doz.	10	Biscuits w/Butter & Honey	$24.00	$240.00	$50.40	$290.40	$33.40	$323.80
	20	O.J.	$10.00	$200.00	$42.00	$242.00	$27.83	$269.83
	8	Coffee Gal.	$42.00	$336.00	$70.56	$406.56	$46.75	$453.31
	3	Dec. Coffee Gal.	$42.00	$126.00	$26.46	$152.46	$17.53	$169.99
	2	Ht Tea Gal.	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
Total				$1,649.00	$346.29	$1,995.29	$229.46	$2,325.93
Left over Items from Breakfast to be left out for the Morning Break.								
Speaker Ready Room	2	Coffee Gal.	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	0.5	Ht Tea Gal.	$42.00	$21.00	$4.41	$25.41	$2.92	$28.33
	1	Baked Gourmet Cookies	$24.00	$24.00	$5.04	$29.04	$3.34	$32.38
	1	Muffins Only	$18.00	$18.00	$3.78	$21.78	$2.50	$24.28
	15	Sodas	$2.50	$37.50	$7.88	$45.38	$5.22	$50.59
Total				$147.00	$30.87	$177.87	$20.46	$198.33
230								
A.M. Break Doz.	7	Doughnuts Assorted	$18.00	$126.00	$26.46	$152.46	$17.53	$169.99
	3	Choc. Croissants	$14.00	$42.00	$8.82	$50.82	$5.84	$56.66
10:00 to 10:30 Doz.	7	only Breakfast Loaf Bread cut in	$18.00	$126.00	$26.46	$152.46	$17.53	$169.99
	60	Fruit (whole) Doz.Apples, Orang	$1.50	$90.00	$18.90	$108.90	$12.52	$121.42
	4	Coffee Gal.	$42.00	$168.00	$35.28	$203.28	$23.38	$226.66
	2	Decaf. Coffee	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	2	Tea Gal.	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	2	Iced Tea Gal.	$30.00	$60.00	$12.60	$72.60	$8.35	$80.95
Total				$780.00	$163.80	$943.80	$108.54	$1,052.34
Water Stations at all Breaks.								
P.M. Break	8	Hot Pretzels	$24.00	$192.00	$40.32	$232.32	$26.72	$259.04
3:00 to 3:30 p.m.	150	Corn dogs	$1.60	$240.00	$50.40	$290.40	$33.40	$323.80
	120	Sodas	$2.50	$300.00	$63.00	$363.00	$41.75	$404.75
Gal.	3	Iced Tea	$30.00	$90.00	$18.90	$108.90	$12.52	$121.42
Total				$822.00	$172.62	$994.62	$114.38	$1,109.00
Tuesday Evening Event to start at 5:30 p.m. to 10:00 p.m.								

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Wednesday May 9, 2006	Estimated Participants							
Breakfast 7:30 - 8:30								
Bananas, Oranges, Apples	65	Whole Fruit	$1.50	$97.50	$20.48	$117.98	$13.57	$131.54
	8	Country Sausage/Biscuits	$26.00	$208.00	$43.68	$251.68	$28.94	$280.62
Dozen	6	Bagels	$26.00	$156.00	$32.76	$188.76	$21.71	$210.47
	65	yogurt	$2.50	$162.50	$34.13	$196.63	$22.61	$219.24
Dozen	8	doughnuts	$26.00	$208.00	$43.68	$251.68	$28.94	$280.62
	20	O.J. Liter	$10.00	$200.00	$42.00	$242.00	$27.83	$269.83
	6	Coffee Gal.	$42.00	$252.00	$52.92	$304.92	$35.07	$339.99
	3	Dec. Coffee Gal.	$42.00	$126.00	$26.46	$152.46	$17.53	$169.99
	2	Tea Gal.	$30.00	$60.00	$12.60	$72.60	$8.35	$80.95
Total				$1,470.00	$308.70	$1,778.70	$204.55	$1,983.25
All non perishable items to be left for the morning break.								
Speaker Ready Room	15	Sodas	$2.50	$37.50	$7.88	$45.38	$5.22	$50.59
	1	Muffins & Chocolate Crossiants	$18.00	$18.00	$3.78	$21.78	$2.50	$24.28
	10	Bags of Assorted Chips	$1.50	$15.00	$3.15	$18.15	$2.09	$20.24
	1	Hot Pretzels	$24.00	$24.00	$5.04	$29.04	$3.34	$32.38
	2	Coffee Gal.	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	1	Iced Tea Gal.	$30.00	$30.00	$6.30	$36.30	$4.17	$40.47
Total				$171.00	$35.91	$206.91	$23.79	$230.70

A.M. Break 200	8	Muffins only	$18.00	$144.00	$30.24	$174.24	$20.04	$194.28
10:00 to 10:30 a.m.	60	Whole Fruit Apples & Oranges	$1.50	$90.00	$18.90	$108.90	$12.52	$121.42
	5	Chocolate Croissants	$18.00	$90.00	$18.90	$108.90	$12.52	$121.42
	6	Coffee Gal.	$42.00	$252.00	$52.92	$304.92	$35.07	$339.99
	2	Dec. Coffee	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	2	Tea Gal.	$42.00	$84.00	$17.64	$101.64	$11.69	$113.33
	2	Iced Tea Gal.	$30.00	$60.00	$12.60	$72.60	$8.35	$80.95
Total				$804.00	$168.84	$972.84	$111.88	$1,084.72
P.M. Break Doz.	10	Assorted Ice Cream Bars	$36.00	$360.00	$75.60	$435.60	$50.09	$485.69
	50	Bags of Assorted Chips	$1.50	$75.00	$15.75	$90.75	$10.44	$101.19
3:00 to 3:30 p.m.	100	Sodas	$2.50	$250.00	$52.50	$302.50	$34.79	$337.29
	2	Iced Tea Gal.	$28.00	$56.00	$11.76	$67.76	$7.79	$75.55
Total				$741.00	$155.61	$896.61	$103.11	$999.72
Banquet: Happy Hour	5:30 to 6:30							
Dinner/Dance	6:30 to 12:00							
	500	Drink Tickets	$5.00	$2,500.00	$525.00	$3,025.00	$347.88	$3,372.88
	4	Bartenders	$75.00	$300.00			$18.00	$318.00
Drink Tickets during Happy Hour and Cash Bar at Dinner/Dance								$3,690.88
Selections for the Banquet: Prime Rib, Pan Seared Salmon, Garlic Mashed Potatoes, Asparagus Green, Bourbon Pecan Pie, Key Lime Pie, Chocolate Lovin								
Spoonful Cake, Strawberry Trifle								
Dinner	200	Build Your Own Buffet	$38.95	$7,790.00	$1,635.90	$9,425.90	$1,083.98	$10,589.38
	1	Carver	$75.00	$75.00		$75.00	$4.50	$79.50
	Total							$14,359.75
All Drink Tickets to be marked B for Beer, W for wine, C for call brand and S for soda. ERICSA to double count the tickets.								
Thursday, May , 2006								
Breakfast 8:30 a.m. to 9:30 a.m.								
	100	Down to Business	$12.95	$1,295.00	$271.95	$1,566.95	$180.20	$1,747.15
Juices, scrambled eggs, bacon, sausage, potatoes, toast and coffee.								

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

The banquet will have a theme of taking a cruise aboard the U.S.S. ERICSA. The Captains (Diane, Cyndy, and Jeff) and crew want to wish you a pleasant voyage while enjoying an exquisite dining experience with your choice of Prime Rib, Pan Seared Salmon, Garlic Mashed Potatoes, Asparagus Greens, Bourbon Pecan Pie, Key Lime Pie, Chocolate Lovin Spoonful Cake, Strawberry Triffle. After your wonderful night of dining and dancing to the wee hours of the morning, we will be providing you with a breakfast spread fit for kings. The breakfast buffet will include scrambled eggs, bacon, sausage, potatoes, juices, toast, and coffee.

My Total Budget was based on 1 drink ticket at the Hospitalities and my numbers are based on the highest ticket. I will have better Bar totals.

Total Budget										
	Sunday	Monday	Tuesday	Wednesday	Thursday			Total		
Breakfast		$2,308.40	$2,325.93	$1,983.25	$1,747.15			$8,364.73	14,500.00	Open Session & Br
A.M. Breaks		$1,220.31	$1,052.34	$1,084.72				$2,305.02	2,900.00	AM Breaks
P.M. Breaks		$1,217.61	$1,109.00	$999.72				$2,217.33	3,000.00	PM Breaks
President's Reception	$5,648.54							$5,648.54	9500	Food Pres. Recpt.
Hospitality		$2,510.42						$2,510.42	5400	Reception Additiona
Tennessee Reception		$546.41						$546.41	750	VIP Event
Dinner/Dance/Drinks		$14,359.75						$14,359.75	24,700.00	Banquet
Speaker Ready Room	$72.85	$198.33	$230.70					$501.88	550	Walk Run
Walk Run	$50.59		$24.28					$74.88	180	Speaker Ready Roo
Band				$1,000.00				$1,000.00	Banquet	
Total Budget								$37,528.96		
Gifts for Banquet								$500.00	Banquet	
Room Rental for Outing								$900.00	Outing line item	
Gifts for Hospitality								$250.00	Banquet	
Decorations								$100.00	Banquet	
Supplies								$100.00	Banquet	
Outing Left Over								$1,106.52	Outing line item	
Total								$2,956.52		
	Total Expenses for the Conference							$40,485.48		

I have listed my line items in the far right. You will notice that I am quite a bit under budget. This is due to a low number of registrants and will probably increase a little bit. Also we have paid for the band for Nauticus under the Banquet line item. We had requested money to buy gifts for the Networking Session and the banquet. We have purchased seven bath and body works gift sets, an IPOD, 2 high intensity flashlights, 2 boxes of golf balls, 2 book lights for reading in bed or on a plane, 2 gift certificates from Barnes and Nobles, 2 gift certificates from Starbucks and two flash drives.

The decorations cost a little more that last year but there is enough money in my budget to cover them. They were included in the banquet line item.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Gift Selections:

7 gift sets from Bath and Body	$152.64
Ipod	$146.37
2 Flashlights	$50.73
2 boxes of Golf Balls	As above
2 book lights	$20.00
2 gift certificates from Barnes and Noble	$50.00
2 Flash drives Diane	$50.00??
2 Gift certificates from Starbucks	$50.00
Total:	$519.74

Decorations listed price:

Decorations:	
Dollar Tree	$19.99
Dollar Tree	$46.64
Dollar Tree	$10.60
Michaels	$57.47
Dollar Tree	$13.78
Shindiz	$96.87
Dollar Tree	$9.28
Party USA	$17.66
Total	$272.29

We signed agreements with Nauticus and the Iron Whale for the Tuesday night event. We have hired a band called H.M.Johnson Band which plays swing, soft rock, jazz, and lots more. We paid the deposit of $2,915.50 for a guarantee of 100 participants for the Iron Whale. We also paid he deposit for Nauticus of 25% of $1,600.00. This figure is also based on 100 participants. We have up to 50 available tickets over the 100 guarantee. We have sold around 120 tickets. The ticket includes and we have confirmed that the U.S.S. Wisconsin will be available for tours along with the Naval Museum. The menu includes: Grilled chicken, Hamburgers/cheeseburgers, Tossed Salad, Potato Salad, Baked Beans, Potato chips, cookies, Iced Tea and Lemonade. There will be two drink tickets included in the event with a cash bar. The event is scheduled form 5:30 to 10:00 p.m. 7:00 to 10:00 p.m. is the dinner and dance.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Hospitality Committee Report:
Submitted by Coessa Kenney

Once again the Hospitality Committee has done a great job. We evaluated the programs we instituted last year and from those we decided to continue with only the successes. This year I talked to each individual committee member to assign certain duties, to all those who responded back, as follows:

Assignments	Assignee
Information Table: Responsible for maintaining and organizing the information table	Gwen Neely
Stickers for First Time Attendees. Networking Cards	Tim
Volunteers to pass out tickets at events Drawing for the Networking session	Jessica Bulla
Assist with Breakfast and breaks	Lewis Jackson
Decorations:	Elaine Poole

The information table was a huge success due to the tireless efforts of Gwen Neely. The Norfolk Visitor's Bureau will be setting up the table on Saturday with Maps, Brochures, etc about the areas entertainment, sites, shopping, and restaurants for the attendees. Gwen with the help of Susan Schroeder, has volunteers to man the table from Sunday to Tuesday. Tim will be bringing the Networking Cards for the hospitality on Monday night and the stickers for the first time attendees. We had plenty left over from last year. Jessica Bulla has agreed to arrange volunteers to pass out tickets at the networking session/hospitality, Nauticus event, and banquet. She has also agreed to do the drawing for the Hospitality/networking session. I have enlisted the aide of Elaine Poole to help with the decorations for the banquet. She is a wealth of creative energy and has really been a great help. The decorations are a surprise.

Evaluations Report
Submitted by Coessa Kenney

The evaluation sheets were sent to Marshal Capps on April 12th to be sent to the printer. She will be forwarding them on to the hotel. The folders are completed and ready to be filled and placed in the Speaker Ready Room. I have been in contact with Carol Roberts in Nevada to help us complete the design on the Access Database and to refine my reports. There are some errors in the reports that I need assistance in correcting. I have attached her proposal, which was provided to the executive committee prior to the annual meeting. The phases and dates are no longer valid but we still need to complete the work prior to generating the reports this summer.

Her proposal would consist of evaluating the database that I have designed, even though Carol says the database is really pretty good, it is a beginner's level database and needs lots of improvements. She plans to restructure the six tables, make queries, redesign the forms, revamp the reports, create queries to support existing and newly created reports and forms, and set up macros to support forms and navigation. Her proposal would cost $1,000.00. We would still have to generate the evaluations, have the individual evaluation sheets printed, still have to enter the data or use the tally sheets, and generate the reports. Now, it takes me around two weeks working every night to get this done. By correcting the database, she would cut the processing time down to around a few hours.

Diane Jordan also has a proposal that would allow us to contract the evaluations out to a company that is used by NCSEA. They would complete all the tasks that I complete prior to the conference and then generate the reports after the conference is over. She will be presenting this at the annual meeting for discussion. Both proposals are good proposals and need to be evaluated based on what we use from the reports, how we use the data, and moving ERICSA forward.

Lastly, in the process of reviewing the Strategic Plan, I came across a Web resource that I would like to present to the Board. Our Prosecuting Attorney's Council uses this website for many different types of meetings, training, etc because of the travel restrictions in our state. Also, because as many of you know the Upper Peninsula is around 12 hours away from Lansing and attending meetings is near impossible. The site costs $468.00 per year or $49.00 monthly for a total cost of $568.00 yearly. It provides voice conferencing Service, with the ability to put documents up on the PC for all to view while one person, conducting the meeting can alter, make changes, etc. I feel that this technology would benefit our group and possibly provide us with the opportunities to provide regional one day training sessions. It could also be used for smaller meetings between the P & L Committee, Strategic Planning Committee etc. We keep talking about ways to provide more with less and to also provide additional training to those, who cannot travel to the annual conference. I feel that this would be a great way to do this.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Treasurer's Report
Submitted By: Doris B. Ryans

Money Market Account

All bills received to date have been paid. Balance is as follow:
Account # 132-09153-15 (Acct. closed).
Account # 132-22917-15 $241,378.69 as of 3/31/07

Certificate of Deposit

ERICSA currently maintains two certificates of deposit with Capital One located in Virginia. Balance information is as follows:

a. CD#1012951614 $41,165.14 matured 3/1/2007 – rolled over
b. CD#1012951639 $20,647.50 matured 3/1/2007 – rolled over

Federal Taxes

Berlin, Ramos & Company, P.A. in Maryland has been retained to complete 2006 Federal Taxes. Cost will be approximately $1,425.00.

Tax Exempt Status

Tax exempt status granted for Tennessee granted.

2005 Audit

2005 Audit in progress. Per accounting firm will be completed by July 2007. Requested update from Accountant, awaiting response.

Full Audit

Full audit will be conducted after transition to the new Treasurer late 2007.

Imaging of Financial Records

All records will be imaged prior to transition to new Treasurer.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

ERICSA: Navigating the Changing Tides		**ERICSA Annual Conference May 6, 2007 through May 10, 2007**		
Session Date/ Time	**Session Title**	**Session Coordinator (Name, Address, Phone, Fax, email)**	**Workshop Coordinator (Name, Address, Phone, Fax, email)**	**Moderator (Name, Ac Phone, Fax, email)**
SUN 2:30 PM	First-Timer Get Together	Diane Jordan		
SUN 3:30 PM	ERICSA Moderator Meeting	Diane Jordan		
MON 8:30 AM	Opening Ceremony	Diane Jordan	John Macklin	
10:00-10:30 AM	Refreshment Break			
MON 10:30 AM	Plenary: Charting the Course or the Future: Discussion of Opportunities and Issues	Gordon Moseley	Vernon Drew	Vernon Drew
Mond 12:45	First-Timer Get Together	Diane Jordan		
MON 1:30 PM	Interstate Issues and Answers: Meet the Experts from the Northern States	Bob Sparks	Rob Velcoff	John Clark
MON 1:30 PM	Fundamentals of IVD: CSE 101 (CLE)	Bob Sparks	Sara McCollum	Sara McCollum

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

MON 1:30 PM	Medical Support Enforcement: A Time for Action	Bob Sparks	Terri Nickel	Wendy Gray
MON 1:30 PM	A Death In the Family: What is the Impact on Child Support Matters? (CLE)	Bob Sparks	Donna James	Eilene Stack
MON 1:30 PM	Marriage, Fatherhood & Child Support: How do These Factors Fit Together?	Bob Sparks	Bob Clifford	David Arnuado
MON 1:30 PM	Sign on the Dotted Line: Key Considerations in Drafting Data-Sharing Agreements and Contracts	Bob Sparks	Ruth Clark	Ruth Bell Clark
3:00-3:30 PM	Refreshment Break			
MON 3:30 PM	Interstate Issues and Answers: Meet the Experts from the Southern States	Sue Bailey	Rob Velcoff	John Clark
MON 3:30 PM	Boosting Your "PEP": A Roundtable Discussion that gets to the Root of Paternity Establishment	Sue Bailey	Coessa Kenney	Coessa Kenney
MON 3:30 PM	Social Security Benefits: What's the Impact on Child Support Establishment and Enforcement? (CLE)	Sue Bailey	Lara Webb	Lara Webb
MON 3:30 PM	Helping to Ensure the Well-Being of Childres: The OCSE Insurance Match Initiative	Sue Bailey	Robyn Large	Roy Nix
MON 3:30 PM	"Game Show" Training For the Workplace: How Games can Translate Into Gains	Sue Bailey	Rhonda Tamulonis	Cory Chandler

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

MON 3:30 PM	A Matter of Perspective: How Urban and Rural Jurisdictions Address Child Support Matters	Sue Bailey	Cyndy Lucas	Bob Clifford
MON 5:00 PM	Putting a Face on "Interstate": Networking With Your Child Support Colleagues	Debbie Harris	Susan Schroeder	NONE
TUES 8:30 AM	Plenary: The Magic of Change: Moving From Fear to Wonder		John Macklin	John Macklin
10:00-10:30 AM	Refreshment Break			
TUES 10:30 AM	Rise to the Challenge: Advanced UIFSA Scenarios Roundtable (CLE)	Linda Hudson	Rob Velcoff	G. Scott Darnell
TUES 10:30 AM	A Matter of Principle: Professional Ethics and Legal Practice in the IV-D World (CLE)	Linda Hudson	Sara McCollum	NONE
TUES 10:30 AM	A Winning Alliance: Joining Forces with the Military to Serve Children and Families	Linda Hudson	Ron Harris	Nick Young
TUES 10:30 AM	ERICSA: A Primer on A Prime Proponent of Children and Families	Linda Hudson	Cyndy Lucas	Cyndy Lucas
TUES 10:30 AM	Replacing Legacy Systems: How to Assemble a Winning Team	Linda Hudson	Tim Sowder	Elaine Poole
TUES 1:30 PM	The Fundabmentals of UIFSA: A Primer for Newcomers and Veterans Alike (CLE)	Ron Harris	Rob Velcoff	Tim McClain

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

TUES 1:30 PM	The Court Has Spoken: An Update on UIFSA and International Caselaw (CLE)	Ron Harris	Cyndy Lucas	Gordon Bailey
TUES 1:30 PM	Getting it "Right" From the Start: Applying The Child Support Guidelines	Ron Harris	Coessa Kenney	Arthur Spears
TUES 1:30 PM	"Sticky Training": The Secret to Your Success	Ron Harris	Rhonda Tamulonis	Joan Kaub
TUES 1:30 PM	Early Intervention: An Ounce of Prevention	Ron Harris	Bob Clifford	Bob Clifford
TUES 1:30 PM	Back To The Real World: Re-Entry of Incarcerated NonCustodial Parents	Ron Harris	Terri Nickel	Susan Greenblatt
3:00-3:30 PM	Refreshment Break			
TUES 3:30 PM	Putting The Pieces of the UIFSA Puzzle Together: Complex UIFSA Hot Topics (CLE)	Debbie Harris	Rob Velcoff	Rob Velcoff
TUES 3:30 PM	Get With the Flow: The Positive Impact of Workflow Efficiencies	Debbie Harris	Tim Sowder	Elaine Poole
TUES 3:30 AM	Bankruptcy: How Can We Protect The Interests of the Children We Serve (CLE)	Debbie Harris	Liz Mark	Christa Ballew
TUES 3:30 PM	Child Support Invades Cyberspace! The Latest on the Electronic IWO	Debbie Harris	Robyn Large	Robyn Large

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

TUES 3:30 PM	On The Front Lines: Assessing Approaches to Customer Service	Debbie Harris	Bob Sparks	Donna James
TUES 5:00 PM	NAUTICUS	Coessa Kenney		
WED 8:30 AM	Plenary: Diversity in the Workplace: Navigating The Shifting Tides	Ron Harris	Ron Harris	Amy Shaw
10:00-10:30 AM	Refreshment Break			
WED 10:30 AM	It's A Small World After All: International Child Support (CLE)	Elaine Tuttle	Rob Velcoff	Tom Hudson
WED 10:30 PM	Contract Monitoring: Ensuring You Get What you Ordered	Elaine Tuttle	Elaine Poole	Elaine Poole
WED 10:30 PM	Checks and Balances: Administrative versus Judicial Process States in the World of Child Support (CLE)	Elaine Tuttle	Christin Semprebon	Christin Semprebon
WED 10:30 AM	Who's The Daddy? An Update on DNA Testing	Elaine Tuttle	Jessica Bulla	Jessica Bulla
WED 10:30 AM	Making A Measurable Difference: Using Performance Measure to Communicate Progress	Elaine Tuttle	Tim Sowder	Gina Jones
WED 10:30 AM	Update: What's Up With The Feds?	Elaine Tuttle	Bob Clifford	Linda Diemke

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

WED 1:30 PM	The Legal Implications of Telephonic & Electronic Testimony (CLE)	Donna James	Rob Velcoff	Mike Williams
WED 1:30 PM	Medical Support Establishment: Gauging IV-D Performance in Getting Coverage for Kids	Donna James	Jeff Ball	Amy Shaw
WED 1:30 PM	The View From the Bench: The Judicial Perfpective on Child Support (CLE)	Donna James	Lara Webb	Lara Webb
WED 1:30 PM	Thriving in Chaos: Surviving Tactics for Cube Dwellers	Donna James	Rhonda Tamulonis	Susan Perry
WED 1:30 PM	Expert Tips for Hard-To-Enforce Child Support Cases (CLE)	Donna James	Lara Webb	Christin Semprebon
3:00-3:30 PM	Refreshment Break			
WED 3:30 PM	Interstate Communications: The Key to Success	Christine Jennings	Rob Velcoff	Helen Smith
WED 3:30 PM	Performance Management: Supervisory Tips for Practitioners	Christine Jennings	Ron Harris	Debbie Harris
WED 3:30 PM	Employers Our Allies: Sustaining A Critical Partnership	Christine Jennings	Liz Mark	Scott Drummond
WED 3:30 PM	Child Support and Child Welfare: What is "Child Welfare" and What is the Connection?	Christine Jennings	Robyn Large	Robyn Large

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

WED 3:30 PM	The Deficiet Reduction Act of 2005: What's Next?	Christine Jennings	Cyndy Lucas	Nick Young
THUR 9:45 AM	Plenary: Child Support Jeopardy	Susan Paikin	Gordon Bailey	Gordon Bailey

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

SITE ACTIVITIES COMMITTEE ANNUAL REPORT

FROM: Rob Velcoff, Coessa Kenney, Diane Jordan, and John Macklin

Submitted by John Macklin- Site Activities Chair, Thank you to the committee members Rob Velcoff, Coessa Kenney, and Diane Jordon.

Special thank you's to Amy Shaw, Lee Sapienza, Jessica Bulla, Ron Harris, Tim Morrison
A very special thank you goes to Terri Nickel for her assistance getting the Children's choir.
To Coessa Kenney, Ron Harris and Diane Jordon for all there work on the Nauticus.

Activities during the conference week:

Sunday May 6, 2007: 8 a.m. Run walk (course behind Jillians) 3rd floor walk over

Sunday May 6, 2007 - 6 pm. The President's Reception (music, theme)

Monday May 7, 2007 - Opening Ceremonies
Color Guard- Naval Station Norfolk
Children's Choir arrives around 8:15 a.m. from the St Patrick School (40 students)

Other Special Guests

Tuesday Morning 6 a.m. May 8, 2007 Run walk (same course as Sunday morning)

8:30 am Motivational speaker

Jim Snack- Jim is a Certified Speaking Professional (CSP). The Certified Speaking Professional designation is the speaking industry's international measure of platform skill. Less than 500 speakers worldwide have earned this professional designation.

What makes Jim's programs unique is that he is a master magician and sleight-of-hand artist. Jim's programs are always a captivating blend of magic and message!

Tuesday May 8, 2007 – 5:30-10 p.m. The Nauticus (Coessa Kenney, Ron Harris, Diane Jordan),

Wednesday- May 9, 2007
The Captain's Ball (Dress to Impress) DJ Gary Lassiter 6 -12

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Sign and Vendor Committee Reports
Submitted by Jim Dingeldine

Signs will be the same as usual this year. The workshop signs are labeled Workshop 1,2,3, etc and will be labeled the same in the conference notebook. Each sign will have the workshop description and speakers inserted in a plastic holder to reduce confusion about what workshop is in that room. General Session signs will also have the plenary description and speakers.

I thought I was going to have to have some new signs made due to the distance between the workshops and Exhibit Hall, but was able to have some signs changed that were already in the inventory. I had signs made for the Hospitality Information Table and Moderators & First Timers meetings. Also, modified the sponsorship signs to reflect this year's sponsors.

I had budgeted $400 for updating and shipping signs, however the total cost was $196.39.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

ERICSA Vendor Report

Exhibitors 2007	Booth	Amount	Sponsorships	Amount	Ad	Total	Amt Paid
Maximus	1	$1,150.00	Padfolios	$2,500.00	$350.00	$4,000.00	$4,000.00
Center for the Support of Families	0	$0.00	Conference Notebooks	$2,000.00	$0.00	$2,000.00	$2,000.00
SMI	2	$2,300.00	Banquet Cocktail Hr	$2,500.00		$4,800.00	$4,800.00
PFI	1	$1,150.00				$1,150.00	$1,150.00
EPLN	1	$1,150.00				$1,150.00	$1,150.00
JP Morgan Chase	1	$1,150.00	Tues AM Break	$500.00		$1,650.00	$1,650.00
ACS Government Solutions	1	$1,150.00	Tote Bags	$1,500.00		$2,650.00	$2,650.00
HMSY (PCG)	1	$1,150.00				$1,150.00	$1,150.00
First Data Govt	1	$1,150.00	Mon AM Break	$500.00		$1,650.00	$1,650.00
LabCorp	1	$1,150.00				$1,150.00	$1,150.00
GC Services	1	$1,150.00	Lanyards	$500.00	$0.00	$1,650.00	
Protech Solutions	1	$1,250.00	Tuesday Hospitality	$1,500.00		$2,750.00	$2,750.00
Auctor Corp	1	$1,250.00	Notepads	$500.00		$1,750.00	$1,750.00
Orchid Cellmark	1	$1,250.00				$1,250.00	$1,250.00
Tier Technologies	1	$1,250.00	CD Cover, Monday Hosp	$2,500.00	$200.00	$3,950.00	$3,950.00
YoungWilliams	1	$1,250.00	Wed AM Break	$500.00		$1,750.00	$1,750.00
Fluent Language Solutions	1	$1,250.00				$1,250.00	$1,250.00
Northrop Grumman	1	$1,250.00	Monday PM Break	$750.00		$2,000.00	
Cincom	1	$1,250.00				$1,250.00	$1,250.00
Saber	1	$1,250.00				$1,250.00	
PSI	1	$1,250.00	Monday Cont Breakfast	$2,000.00		$3,250.00	
DMP	1	$1,250.00				$1,250.00	$1,250.00
DNA Diagnostic	1	$1,250.00				$1,250.00	$1,250.00
PA Training Institute	1	non-profit					
ERICSA	1	non-profit					
DRAP	1	non-profit					
NCSEA	1	non-profit					
OCSE	1	non-profit					
WICSEC	1	non-profit					
Totals	**29**	**$27,650.00**		**$17,750.00**	**$550.00**	**$45,950.00**	**$37,800.00**

Total 28 exhibitors
Exhibit Revenue:
$27,650
Sponsor Revenue
$17,750
Ad Revenue $550
Total Revenue $45,950
Hall Security $1640
Service Contractor
$700
Graphics $350

Speaker Gifts:
Submitted by Elaine Poole

The Speaker Gifts have been ordered: a coffee table book on Virginia. Inside the book will be a laminated bookmark with a note from Cyndy Lucas and Diane Jordan, thanking the Speakers for their participation in our conference.

Financial Committee:
Submitted by Nancy Crawford, Vernon Drew, Elaine Poole

After the research was completed, our committee gave the recommendations to the Executive Committee on the current interest rates for our CDs.

Volunteer Committee Report
Submitted by Susan Schroeder

With the help of Carol Vanderspiegel from the Virginia child support office I was able to fill most of the volunteer spots.

After I had secured the volunteers that I thought I needed, two other committees asked for volunteers. Virginia was unable to provide me with any more volunteers but I was able to rearrange some volunteers to meet the needs of the other committee heads. To try to avoid this problem in the future I have developed some cheat sheets and instructions that can be passed on to the next chairs of this committee.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Scholarship Committee Report
Submitted by Jarnice Y. Johnson

The Scholarship Committee selected two winners to receive the Rising Star Scholarship. The applications were rated based on writing ability, daily job duties and how the applicant plans to share their information to benefit others. ERICSA will pay for conference registration, hotel for four nights and travel reimbursement up to $500. Each winner will also receive $120 meal toward meal expenses which can be picked up at the time of registration. The following individuals were selected:

Laurie Pettry – NC
Danelle Bradshaw – VA

Policy and Legislation Report
Submitted by Diane Fray

ERICSA Policy and Legislation Committee (P&L) main focus during 2006 and 2007 continued to be the implementation of the 2005 Deficit Reduction Act (DRA), including reviewing and commenting on the Notices of Proposed Rule Making (NPRM) and other OCSE communications resulting from the legislation. ERICSA also continued joint efforts with other Child Support Organizations to attempt to reverse the DRA funding cuts.

- After a discussion at the mid-year board meeting, it was determined that ERICSA should proactively coordinate with other child support organizations, to reverse the child support funding cuts that resulted from DRA. Jeff Ball represents ERICSA on the NCSEA Strategic Partnership & Mobilization Committee, which is developing a plan to disseminate information in an attempt to restore funding eliminated by Deficit Reduction Act. It will be using various local networks, information to public, child support community, legislators as appropriate to explain why child support is important and why the funding cuts should be reversed. Diane Fray is also a member of this committee.

- The Strategic Partnership & Mobilization Committee developed a quick facts sheet to assist in explaining the impact of the cuts. This fact sheet was shared with the ERICSA board and posted to the ERICSA website. It was also shared with participants at the NCSEA mid-year policy briefing and forum.

- ERICSA P&L developed and shared with NCSEA and others bulleted critical points to be taken up if a new bill, such as UIFSA 2001, moves forward.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

- ERICSA continued to work jointly with the other child support organizations to restore the funding cut by the Deficit Reduction Act. During March, ERICSA signed a joint letter to Congress which requested restoration of the funding.

- ERICSA also forwarded its own letter to the House to record ERICSA's position on DRA and the president's budget proposals. In addition to requesting restoration of the funding, ERICSA's letter included positions on the following issues:
  - granting Tribal CSE programs access to passport denial and revocation and multi-state financial institution data matching;
  - requiring health care plan administrators to notify child support agencies when a child loses health care coverage;
  - allowing federal seizure of accounts in multi-state financial institutions;
  - requiring intercept of gambling proceeds;
  - provide for garnishment of Longshore and Harbor Worker's Compensation Act benefits;
  - increasing funding for access and visitation grants;
  - authorizing direct Tribal access to the Federal Parent Locate Service;
  - authorizing contractors and IV-D Tribes to access tax offset data; and;
  - authorizing states to collect past-due child support by withholding a limited amount of Social Security (Title II) benefit payments.

- ERICSA joined with NCSEA, ERICSA, NCCSD, and WICSEC, and some other child support local organizations to fund a study to obtain data on the impact of the cuts and broader reforms needed, which will also include a section on cost avoidance. This study, which will cost $80,000, will be prepared by Lewin to ensure that it would be viewed as neutral. ERICSA met with Lewin and the other organizations at NCSEA mid-year to determine the scope of the study. NCCSD has taken the lead on this effort, and interviews with IV-D directors have already been conducted by Lewin. The results of this study are expected to be received in either May or June 2007.

- ERICSA did not meet with staff in Senate and House during the NCSEA mid-year meeting because there was no major child support legislation pending. As the bills to restore the funding cuts move forward, ERICSA may be called upon to testify or meet with staff.

- P&L completed the comments on the Medical NPRM, which includes reasonable cost, cash medical support, and closure of medical-only cases if the custodial party is not cooperating and the letter was forwarded by Cyndy Lucas to OCSE. The comments have been posted to the website.

- P&L also completed the comments on the NPRM that covered the other areas covered by DRA. This NPRM included guidance on the implementation of the fee in never assistance cases. The letter was forwarded to OCSE on March 26, 2007 and posted to the ERICSA website.

- During 2006, in response to the disasters that plagued the southern part of the country, P&L developed the following preliminary list of child support disaster principles. General principles and issues identified include:

  - Find guiding principles that are not permanent, but could be used in the time of disasters that are reasonable and balanced.
  - Do not penalize the states (or parents), but also do not reward because of the disaster.
  - Ensure flexibility in the process.
  - No unintended consequences (such as impacting the other states with an inappropriate skewing of incentive pool).
  - Are the principles different for the states directly impacted by the disaster versus those states that were indirectly impacted?
  - How do we connect clients back to their cases? Are many CPs still missing?
  - How do we facilitate and ensure that the child support get to the children?
  - Principles are needed to address the NCPs who lost their jobs due to the disaster, retro-modifications, and arrears.

  Since Objective 2.2 of the proposed strategic plan is: "Develop a rapid response to disasters affecting the child support community, P&L again puts these principles forward for further discussion with the Executive Committee, the Board, or other organizations such as NCCSD and NCSEA for inclusion in any larger plan that may be developed.

Update from the Strategic Partnership and Mobilization Committee
By Jeff Ball

Cyndy Lucas appointed Jeff Ball to represent ERICSA on an NCSEA committee that was tasked to review the impact of the Deficit Reduction Act of 2005 funding cuts and to develop strategies and materials intended to convince Congress to reverse them. Other organizations represented are NCCSD, WICSEC, the National Tribal Child Support Association, and some state and local child support associations. ERICSA's Diane Fray is also a member, along with several other IV-D directors and NCSEA members.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

With the Democratic takeover of the House and the Senate, the prospects of reversal greatly improved, as the Democrats were united against the funding cuts during the DRA debate. Many Republicans were also against the cuts, but most could not go against their party leadership that supported the DRA, which contained hundreds of legislative changes. In today's Congress, there may be more Republicans who side with the Democrats if the restoration of the match funding comes up for a vote (depending on to what bill it may be attached if not a stand-alone bill). In the House, the original sponsor in 2006 of the restoration funding, Rep. McDermott (D-WA), has reintroduced his bill. He is now the chair of the relevant subcommittee of the Ways and Means Committee. In the Senate, Senator Rockefeller (D-WV) introduced a Senate version. There are co-sponsors for both bills, mainly Democrats, but with some key Republicans on board. It is not clear if the President would veto a stand-alone bill, but the President generally supported the $40 billion in overall savings from the DRA, which included the child support savings, when he signed the bill in 2006.

One major issue is "Pay-go," which is the Democrats' position that if there is additional spending, it must be balanced by a like amount of spending reduction. This means about $4-5 billion in other federal cuts over 10 years must be found if Pay-go principles are applied. There is a good chance, that if the restoration bills are attached to another omnibus budget bill in September, that the Pay-go rules will not apply. If that is the case, the child support piece of the bill could sail through in August, September or October, with its life hinging on the other aspects of the omnibus bill passing muster with the President. If the President vetoes the bill, then either Congress must have two-thirds of each house vote to override the veto or come up with an acceptable spending bill that may or may not include the funding restoration or pass a continuing resolution to keep the status quo. The latter might or might not include the restoration. The child support matching cuts are expected to go into effect October 1, 2007 if there are no congressional changes.

The Committee has taken a unified approach to promote the reversal of three of the DRA provisions. First, highlighting the incentive match cuts, the Committee has presented a position that Congress should restore the cuts, as the cuts would hurt the program and families as collections would drop by an estimated $11 billion over 10 years, would punish a successful program, would increase dependency on other means-tested programs, and would violate an implicit funding agreement when CSPIA of 1998 was passed that created the current incentive structure. The Committee also agreed to oppose the $25 annual fee for those never-TANF cases in which collections are received of over $500 in a year, and the reduction in FFP from 90% to 66% for genetic testing.
During the winter, a hastily-called House subcommittee hearing was held on the DRA's impact on programs. No child support director or association persons spoke, but several umbrella agency presenters mentioned it, and of those who did, all but the Georgia director noted the negative impact of the cut. The Committee provided additional time for submission of written testimony. NCSEA, ERICSA, NCCSD and many other organizations did submit testimony.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Many thanks to Cyndy and Diane and the P&L team for their work on the testimony. Additionally, several associations including ERICSA wrote to Representative McDermott and Senator Rockefeller in support of their funding restoration bills. ERICSA added support for the elimination of the $25 annual fee, restoration of the enhanced genetic funding, and additional technical and substantive changes to DRA on other issues, such as medical support, FIDM, etc. Please see the P&L Report for more detail.
NCSEA and ERICSA have posted fact sheets, position papers and a call to members and interested persons to solicit their local representatives to get on the funding restoration bandwagon and support the two bills. Cyndy has posted several documents on the ERICSA website.

This committee will continue to meet, with ERICSA's position going to the President or her designee. A model op-ed that persons can use in their local papers is attached. It is a draft and is in a close to final version, which may be available next week by the time we meet in Norfolk.

This committee proves that there is much to be gained by all associations working together for the benefit of the child support community. Thanks to Vernon's leadership, Vicki Turetsky's congressional insights, and the hard work of Cyndy, Diane F and Diane J and the policy committee, NCSEA, ERICSA and other organizations are working to promote our program and its beneficiaries - children.

Below is the DRAFT op-ed -- I will circulate the final version if available before our annual meeting.

If It Works, Don't Break It!
Last year in a quick one-two punch to families, Congress knocked out up to 28% core funding of the national child support enforcement program as part of the budget reconciliation package. In a bipartisan effort to keep these devastating cuts out of the Deficit Reduction Act (DRA), members of both parties went on record opposing these reductions. The National Governors Association, the National Conference of State Legislatures, the National Association of Attorneys General, the National Association of Counties and the National District Attorneys Association also expressed strong opposition. However, the momentum for the DRA was too strong, and despite Herculean efforts, it could not be slowed down to remove the objectionable sections. Ultimately the DRA squeaked by the Senate and the House with votes of 51 to 50 and 212 to 206 respectively.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

The irony is that the child support enforcement program is one of the most successful government programs. Very few programs serve more children and families than does the nation's child support enforcement program. In 2006, it collected $23.9 billion of which 90% went directly to families. When one looks for return on investment, the program demonstrated an almost $5 return on taxpayer money for every $1 spent on the program. The IV-D program is not only socially responsible, but fiscally accountable. The nation's child support enforcement program received a federal Office of Management and Budget Program Assessment Rating Tool (PART) score of 90 percent, representing the *highest rating* among all social services and block grant/formula programs. This tool was developed to assess program performance and accountability.

In today's society, a substantial number of children have parents who live in two different states. Over 17 million children are served by the national IV-D program. When compared to the 2000 U.S. Census Report, *approximately one quarter of the nation's children are in the child support caseload*. Many of these children can only be served through interstate cooperation. When one state IV-D agency becomes backlogged, the whole system is affected. In the recent past, there have been "black holes" in the system, where cases were referred from one state to another, and languished there. Without adequate and steady program funding, this could happen again.

DRA's impact on children and families will be tremendous, unless Congress takes quick and decisive action to reverse its decision. By phasing down federal investment in the child support enforcement program, Congress has passed an unfunded mandate to states. Some states are seeking appropriations to backfill the funding that has been removed in order to maintain the effectiveness of their programs; others are facing staffing reductions which will adversely impact service delivery.

I've worked with this program, so I know first hand the benefits of the program to the children and families who depend upon it. Many of these families are former or borderline welfare recipients. Over the last ten years, child support collections have skyrocketed, and more families than ever are receiving regular support payments. This has enabled families to become self-sufficient rather than welfare dependent. One often overlooked aspect of the program is that it also establishes and enforces private medical support coverage, diverting many children from Medicaid and SCHIP programs funded by taxpayers.

Federal match on incentives has long been a part of this program, and in fact, *it was a deliberate decision of Congress to match incentives with federal financial participation.* Reinvestment of this match into programs has significantly contributed to the progress state child support enforcement programs have made. This has created better outcomes for children in terms of regular financial support and improved access to medical care. The program has also become more holistic in the services it provides. New programs that reach out to fathers and incarcerated parents have been developed to help these populations find work, reintegrate and become better able to financially and emotionally support their children. The child support community has developed strong partnerships with employers who are legally bound to participate in income withholding and new hire reporting. The child support community has also forged effective relationships with hospitals to provide unwed parents of newborns the opportunity to acknowledge paternity at birth. Many of these efforts and others would be jeopardized if funding is reduced.
I strongly urge the Congress to support restoration of funding to the child support enforcement program by repealing the DRA cuts. These cuts include the reduction of federal financial participation for paternity (DNA) testing from 90% to 66%; the implementation of a $25.00 fee for collections; and the most devastating one of all, elimination of federal match for incentives. I call on all those who share the child support community's commitment to children and families to support **S. 803** sponsored by Senator John D. Rockefeller, IV (D-WV) with nine bi-partisan co-sponsors *and* **H.R. 1386** sponsored by Representative Jim McDermott (D-WA-7) with 22 bi-partisan co-sponsors.

The DRA budget reductions will have an adverse impact upon the child support enforcement program's ability to serve current and future generations. My point is a twist on an old adage: If it's working, don't break it.

Interstate Improvement Subcommittee
Submitted by Rob Velcoff

Items of discussion this past year:

- State Contact Information

In our continuing efforts to improve instate communications among our members; we have created a list of all ERICSA members that will be included in a "contacts" section on the web site. We have also received some state contact information, and we are in the process of determining which of these are appropriate for the web site.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

We will be posting the membership "directory", names by state, under the Interstate tab on the web site. We'll be taking a look at the other state's directories to see what is good and what is not. There is a networking session at the conference (Susan Schroeder is in charge) that gets contact lists for the conference attendees. Perhaps this information can be added to the contact information lists on the web site.

- Paternity Chart

We have contacted all states about their paternity practices and plan on putting the results on our web site. Beth Anne Seacrest has volunteered to assist with this project. Paula Roberts sent some charts that she will be publishing for an upcoming child support article that deal with state paternity information. This will go hand-in-hand with the paternity data that states have sent in, and it should make an excellent addition to the web site as well.

- Web Site

Christine Jennings has worked hard to create an Interstate Improvement area on the webs site. To date, the following documents are available:

Changes Between UIFSA 1996 and UIFSA 2001
Sample of a State Waiver
List of Adopted States
Reasons Why States Should Adopt UIFSA 2001
Interstate Forms Matrix

Upcoming documents:
Unemployment Insurance Benefits Chart
Paternity Information Data/Chart

- QUICK

The Federal OCSE Query Interstate Cases for Kids (QUICK) project is very important to the world of interstate case processing, but is being underutilized by states. This is the project whereby states can view other states child support cases in real time. Only six states are currently up and running with QUICK. The committee is requesting that ERICSA official endorse this project, and a Resolution is being finalized to present at the annual conference. Assuming this is approved it will be placed on the website. There is a workshop at our upcoming conference about this topic.

- Unemployment Insurance Benefits

We are going to put a list of all states that accept direct interstate wage withholding to their Unemployment Insurance Benefits office. Christine Jennings is just double checking with a few states, and then we will finalize the chart and submit it to put it on the web site.

- Committee Membership

It was suggested that we attempt to get more non-board members on the committee. We will push for this at the conference. We need to be more proactive in getting new members. We will ask the presenters to mention it at the ERICSA workshop at the conference.

Technology Committee Year-end Report
Submitted by Christine Jennings

The ERICSA Technology Committee's main objectives this year are:

- Resolve continuing password problems
- Post materials in timely manner and establish QA step in posting process
- Review current contract and establish baseline for discussions with PSI
- Pursue enhancements to website (within current contract and/or affordable modifications)
- Arrive at consensus on vision for the ERICSA website (i.e., what the website should look like and whether a new RFP should be issued)

Discussion for year-end board meeting

- Discuss that member input will be solicited during the ERICSA workshop at annual conference.
- Check if board members still experience login problems.
- Review postings since mid-year.
- Posting schedule template needs to be developed and documented for conference materials.
- Looking for areas in which photos or graphics could be posted to "spruce up" website.
- Opportunity for board members to have photo taken at conference for posting to the Board Member page of the website (if they wish to participate), or submit a photo, if they prefer.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Technology Committee progress to date:

a. Posted the following materials:
    i. 2007 Conference information (announcement, registration, scholarship, and hotel information)
    ii. Updated vendor tabs and information
    iii. DRA Information
    iv. Newsletter
    v. Interstate Tools – ERICSA State Contact Information (member restricted)
    vi. NPRM
    vii. DRA NPRM
b. Corrected dates and ordering on posted materials.
c. Reviewing website for any inconsistencies or errors.

Provided updates to the Strategic Plan.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Nominations Committee Report
Submitted by Jeff Ball

The Nominations Committee met by phone several times this winter to determine the optimal slate of candid
life membership. We honored people's requests as much as possible, and we came up with a slate that will p
next year. Many thanks to the committee members for their participation and hard work.

The nominees are:

ERICSA Slate for 2007-2008	
PERSON	**3 2-YR-FULL-TERM LIMIT?**
Officers (7)	
Cyndy Lucas - Imm Past Pres	N/A
Diane Jordan - President	N/A
Patterson Calhoun - Pres-Elect	N/A
Coessa Kenney - 1st VP	N/A
Robyn Large - 2nd VP	N/A
Diane Fray - Secretary	N/A
Rob Velcoff - Treasurer	N/A
2007-2009 New Terms (8)	
Jarnice Johnson	2009
John Macklin	2009
Amy Keys Shaw	2011
Christine Jennings	2011
Bill Duffy	2013
Jim Dingeldine	2013
Jessica Bulla	2013
Doris Ryans	2013
2007-2008 Term Completions (7)	
Elaine Poole	2008
Craig Kelly	2010
Ron Harris	2012
Susan Schroeder	2012
Lara Webb	2012
Elaine Tuttle	2012
Linda Hudson	2012
Honorary Board (8)	
Gordon Moseley	N/A
Vernon Drew	N/A
Jeff Ball	N/A
Nancy Crawford	N/A
Sara McCollum	N/A

John Graham	N/A
Ruth Bell Clark	N/A
Lee Sapienza	N/A
Life Members (0-3)	
Meg Haynes	N/A

Site Committee Report
Submitted By: Robert Fisler, Coessa Kennedy, Craig Kelly; Doris B. Ryans, Chairperson

The following activities have occurred since Mid-Year Meeting 2006.

1. Reviews of RFP's have resulted in narrowing the possible sites to Myrtle Beach, Kansas City, and St. Petersburg. I am still awaiting additional information from the Gulf Shore region and the Hilton, Clearwater. All other sites were eliminated due to room rates over $170 per night.
2. Gordon Mosley was in the Myrtle Beach area April 3-5 and conducted 2 site inspections and provided feedback as to feasibility of these two hotels.
3. Tim Morrison provided feedback regarding two sites in St. Petersburg. .
4. Doris Ryans traveled to Kansas City to conduct 3 site inspections (Convention Bureau covered expenses) on April 22-23.
5. The site committee will be meeting during the conference to review the results of the site inspections and narrow down to two – three choices and request best and final offers.
6. Due to the tight time frame the Site Committee will submit a recommendation to the Executive Board of how we should proceed for 2009. Presentations will be made to the full board for 2010 and 2011 at the Mid-Year Board Meeting.

Membership, Newsletter and Registration:
Doris James, Jarnice Johnson, Robyn Large, Susan Schroeder, Bob Sparks, Elaine Poole

In February we published our 2nd edition of the ERICSA newsletter. We expect to publish another edition after the conference in Norfolk.

Audit Committee Report
Respectfully submitted, Doris Ryans, Sara McCollum, Lara Webb; Craig Kelly, Chair

The light audit for the 2005 year is being conducted by Berlin, Ramos, and Company. Therefore, the heavy audit for the 2006 year cannot occur until the previous year is finished. The two years cannot be combined into one major audit. I have been in contact with Doris Ryans regarding the progress.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Archives Committee Report
Respectfully submitted, Craig Kelly

I have been assembling the electronic files for this current year. I will add the electronic versions of the reports, agenda, resolutions, etc. from Norfolk once they have been compiled and disseminated. All of these materials will be burned onto a CD and submitted to our Archive Emeritus Hugh “Joe Bob” Stevenson. I have asked Elaine Poole to collect examples of all hard copies of items (t shirt, conference booklet, etc.) on my behalf.

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

By-Laws Committee Annual Report

Submitted by Amy Shaw

Chair: Amy Shaw

Members: Diane Fray, Meg Haynes, Ruth Clark, Gordon Moseley

I. The By-Laws committee is proposing several amendments to the by-laws based upon charges made at the mid-year meeting.

A. We were asked to delete the requirement that archival material be exhibited at each annual conference. *See attached draft amendments at Article VII, Section 13*.

B. We were asked to draft a by-law requiring a Strategic Plan. *See attached draft amendments at Article V, Section 8.*

II. We received a clarification question from the nominations committee regarding whether the appointment of a new Board member by the President to an unexpired term precludes that Board member from later serving three complete two-year terms.

A. To clarify our interpretation that the Board member would remain eligible for election to three two-year terms, we are proposing an amendment. *See attached draft amendments at Article V, Section 2.*

B. In examining the preceding section for clarification, it became apparent that section 3 of Article V does not reflect current practice. In order to conform to current practice, we are proposing an amendment. The committee believes that to alter practice to elect a new Board member at the next annual meeting, even if there is another year left in the unexpired term to which the Board member was appointed would disrupt the balance of the Board turnover. *See attached draft amendments at Article V, Section 3.*

III. Honorary Resolutions

A. Connie White (*See Attachment A*)

B. Helen Smith (*See Attachment B*)

C. Mark Gingras (*See Attachment C*)

IV. Resolution regarding QUICK – proposed by Interstate subcommittee (*See Attachment D*)

ERICSA Annual Meeting
Norfolk
May 4 and 5, 10

Attachment A

A RESOLUTION – CONNIE WHITE

WHEREAS, the Eastern Regional Interstate Child Support Association (ERICSA) was organized in 1963 to promote the development of effective family and child support programs;

WHEREAS, ERICSA brings together judges and other decision-makers, public and private attorneys, and child support professionals traditionally from 33 states and territories bordering on, and east of, the Mississippi River as well as the District of Columbia;

WHEREAS, Connie White has devoted over 30 years of service to Virginia's children, the majority of which has been with the Virginia Child Support Enforcement Division;

WHEREAS, during her career with the Virginia Child Support Enforcement Division, Connie directed the development and implementation of Virginia's statewide automated system, which became one of the first two state child support systems to be unconditionally certified under the Family Support Act of 1988 and the Personal Responsibility Work Opportunity Act of 1996;

WHEREAS, Connie continually found ways to effectively use automation in order to save worker time, reduce program costs, increase collections, and improve customer access, including the development of Virginia's interactive customer services web application, which receives over 7000 "hits" a day, automated income withholding, automated interception of unemployment insurance, and automated case closure actions;

WHEREAS, Connie also made outstanding contributions at the national level resulting in her receiving the OCSE Commissioner's Lifetime Achievement Award for her outstanding public service to the child support enforcement community;

WHEREAS, throughout the implementation of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, Connie was an invaluable member of numerous State/Federal workgroups, representing not only her State of Virginia, but also States in Region III and the nation;

WHEREAS, her commitment to improved interstate communications resulted, in part, in the federal/state development of QUICK;

WHEREAS, her commitment to improved interstate case processing helped inform the discussions and implementation of interstate case reconciliation, an important step in moving us to the one order world of UIFSA;

WHEREAS, Connie’s goal was always to make machines do what they do best so that administrators and caseworkers could do what they do best;

WHEREAS, Connie's skills as a public speaker, her background as a local caseworker, and her ability to translate complex child support and technical issues to easily understood concepts, made her a sought-after presenter at National and Regional child support conferences, including ERICSA,

WHEREAS, ERICSA is proud to call Connie “one of our own”;

WHEREAS, Connie served on the ERICSA Board of Directors from 2004 to 2006 and served as co-chair of ERICSA’s Policy and Legislation Committee;

WHEREAS, Connie helped us all see the important interplay between policy and systems;

WHEREAS, Connie also has a wonderful sense of play;

WHEREAS, her ERICSA friends will always remember her premiere performance as Nurse, her gamely wearing Halloween attire, and her friendly camaraderie;

WHEREAS, Connie White recently retired from government service, leaving a large void in the child support community:

Now, THEREFORE, BE IT RESOLVED, this 10th day of May 2007, at its 44th Annual Training Conference held in Norfolk, Virginia, that the Eastern Regional Interstate Child Support Association, its President, and its Board of Directors, recognize and applaud Ms. Connie White for her years of dedicated service to Virginia, ERICSA, and the national child support community, and send our best wishes for a wonderful future, which we hope will include frequent returns to her ERICSA family.

____

Cynthia Lucas, President

Attachment B

A RESOLUTION – HELEN SMITH

WHEREAS, the Eastern Regional Interstate Child Support Association (ERICSA) was organized in 1963 to promote the development of effective family and child support programs;

WHEREAS, ERICSA brings together judges and other decision-makers, public and private attorneys, and child support professionals traditionally from 33 states and territories bordering on, and east of, the Mississippi River as well as the District of Columbia;

WHEREAS, Ms. Helen Smith, the Assistant Associate Commissioner for the Office of Automation and Program Operations, of the Federal Office of Child Support Enforcement, has devoted much of her career to improving the lives of children and families;

WHEREAS, Ms. Smith has demonstrated exemplary leadership in improving interstate communication;

WHEREAS, Ms. Smith led the effort for states to standardize the case identifiers used for external communications thus improving the exchange of interstate case information;

WHEREAS, Ms. Smith leads the national Interstate Case Reconciliation (ICR) effort that provides states with an effective and efficient way to reconcile interstate cases with each other on a national level, rather than through a time-consuming process of individually reconciling with 53 different states and jurisdictions;

WHEREAS, Ms. Smith continues to lead efforts to improve the automated exchange of case data through the Child Support Enforcement Network (CSENet);

WHEREAS, Ms. Smith is leading the effort to allow caseworkers real-time access to other state’s data through the Query Interstate Cases for Kids (QUICK) initiative;

WHEREAS, Ms. Smith is involved in a leadership role with the review and revision of UIFSA forms and examining the transmission of forms electronically or digitally among states;

WHEREAS, Ms. Smith continues in a leadership role to establish data standardization (e.g., local office codes) to ensure that all states may effectively communicate with each other;

WHEREAS, Ms. Smith is leading a continuous service improvement effort at OCSE to examine best strategies to improve interstate communication in the years to come;

WHEREAS, Ms. Smith has been a strong supporter of ERICSA by generously contributing to ERICSA training conferences as a speaker or coordinator; and

WHEREAS, Ms. Smith never ceases to invest her best efforts to ensure that children and families dependent upon interstate communication receive the services to which they are entitled;

NOW, THEREFORE, BE IT RESOLVED this 10^{th} day of May 2007 that the Eastern Regional Interstate Child Support Association, its President and its Board of Directors, acknowledge and applaud Ms. Helen Smith's efforts to improve interstate communication and her commitment to our nation's children and families.

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Cynthia Lucas, President

Attachment C

A RESOLUTION – MARK GINGRAS

WHEREAS, the Eastern Regional Interstate Child Support Association (ERICSA) was established in 1963 to promote the development of effective family and child support programs;

WHEREAS, ERICSA brings together judges and other decision-makers, public and private attorneys, and child support professionals traditionally from 33 states and territories bordering on, and east of, the Mississippi River as well as the District of Columbia;

WHEREAS, at its annual conferences, ERICSA relies heavily upon the voluntary contributions of its members and other professional colleagues;

WHEREAS, Lieutenant Colonel Mark Gingras serves as Deputy Director, Office of Legal Policy, Office of the Under Secretary of Defense for Program Integration, within the Department of Defense;

WHEREAS, that office is responsible for the development of policy on child support enforcement and paternity on behalf of the Department of Defense;

WHEREAS, in his official position, Colonel Gingras has served as the principal point of contact at the Department of Defense on child support enforcement and paternity issues involving military members;

WHEREAS, Colonel Gingras has been an outstanding resource to the child support community, helping child support professionals understand how to work effectively with the military;

WHEREAS, Colonel Gingras has graciously shared his expertise with ERICSA by making presentations at our annual conferences;

WHEREAS, in these presentations, Colonel Gingras has helped demystify military acronyms and procedures and thereby facilitated the establishment of paternity and the receipt of support and health coverage for our Nation’s children;

WHEREAS, Colonel Gingras has also made numerous presentations at federal and state conferences, written informative articles for child support publications, and participated in conference calls with child support agencies to improve case processing involving military dependents;

WHEREAS, an effective partnership with the Department of Defense has been especially critical during recent years due to ongoing military engagements;

WHEREAS, Colonel Gingras will soon be reassigned and will no longer focus on child support matters;

NOW, THEREFORE, BE IT RESOLVED, this 10th day of May, 2007, at its 44th Annual Training Conference held in Norfolk, Virginia, that the Eastern Regional Interstate Child Support Association, its President, and its Board of Directors, acknowledge Lieutenant Colonel Mark Gingras' commitment to promoting the well-being of America's children, thank him for his outstanding contributions to ERICSA and the child support community, and wish him well in all his future endeavors.

Cynthia Lucas, President

Attachment D

A RESOLUTION – QUERY INTERSTATE CASES FOR KIDS (QUICK)

WHEREAS, the Eastern Regional Interstate Child Support Association (ERICSA) was established in 1963 to promote the development of effective family and child support programs;

WHEREAS, ERICSA brings together judges and other decision-makers, public and private attorneys, and child support professionals traditionally from 33 states and territories bordering on, and east of, the Mississippi River as well as the District of Columbia;

WHEREAS, the Query Interstate Cases for Kids (QUICK) project implemented by the Federal Office of Child Support Enforcement provides states with a secure interface to access and view information in other states;

WHEREAS, QUICK facilitates communications through use of standard data definitions and improves the consistency of these definitions;

WHEREAS, QUICK presents information in a format with similar "look and feel", provides caseworkers with an electronic tool that allows them to view information in "real-time", improves interstate communications between states and improves customer service response time;

WHEREAS, the QUICK system rather than the worker responds to questions;

NOW, THEREFORE, BE IT RESOLVED, this 10th day of May, 2007, at its 44th Annual Training Conference held in Norfolk, Virginia, that the Eastern Regional Interstate Child Support Association, its President, and its Board of Directors, acknowledge the benefits of states using the Query Interstate Cases for Kids (QUICK) project and encourage all states to update their case IDs using the Interstate Case Reconciliation project, so as to maximize the potential for QUICK. We further support implementation of QUICK with training and support to facilitate use by staff processing cases at the state and local level.

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Cynthia Lucas, President

PROPOSED AMENDMENTS TO THE BY-LAWS
NORFOLK, VA MAY 2007

Article IV - Officers

Section 1. The officers of the Association shall be elected by the membership present at the annual conference and shall consist of the President, President-Elect, 1^{st} Vice-President, 2^{nd} Vice-President, Immediate Past-President, Secretary and Treasurer. Each officer shall serve a one-year term which shall expire upon the election of the officer's successor. Each officer shall be eligible for re-election.

(…)

Section 3. The President-Elect shall assist the President; shall serve as chair of the ~~Program~~ Conference Planning Committee for the upcoming annual conference; and shall assume the duties of the President during the absence or incapacity of the President or when any vacancy occurs in the office of the President.

Section 4. The 1^{st} Vice-President shall assist the President; shall serve as chair of the On-Site Coordination Committee; ~~shall make all necessary contacts and arrangements for catering and entertainment at the site location of the upcoming annual conference;~~ serve as President in the absence or incapacity of the President and the President-Elect; and shall perform such duties for the Association that shall promote its purposes.

Section 5. The 2^{nd} Vice-President shall ~~be responsible for fundraising and shall pursue and coordinate exhibition sales and sponsorships. The 2nd Vice-President shall also oversee the development and marketing of certain Association products to generate revenue for the purposes of this Association. be responsible for fundraising and shall pursue and coordinate exhibition sales and sponsorships. The 2nd Vice-President shall also oversee the development and marketing of certain Association products to generate revenue for the purposes of this Association.~~ serve as President in the absence or incapacity of the President, President-Elect and 1^{st} Vice-President and perform such duties for the Association that shall promote its purposes.

[Amendment to be effective at the conclusion of the annual meeting 2008: and serve as chair of the Policy and Legislation Committee.]

Section 6. The Secretary shall: maintain and distribute to each member of the Board of Directors a list of the members of such Board and the manner in which each member may be contacted; on an annual basis, order and distribute to each member of the Board new letterhead; prepare and submit to the President minutes of the meetings of the Board of Directors, the Executive Committee and the annual conference; prepare a written report to the Board concerning the status of registration for the annual conference; maintain a list of lifetime members of the Association appointed by the Board pursuant to Section 1 of Article III; maintain a membership list for use as directed; maintain records of meetings, correspondence, publications of the Association, and copies of the Treasurer's reports and, upon expiration of his or her annual term of office, provide all such documents to the chair of the Archives Committee; serve as chair of the Registration and Membership Committee; and shall take the place of the President in the event the President, the President-Elect, and the Vice-Presidents are absent or unable to serve.

Section 7. The Treasurer shall be responsible for the financial concerns of the Association, and shall submit to the Board of Directors and the members of the annual conference a report of the fiscal affairs of the Association, and shall serve as chair of the Finance Committee. Upon expiration of his or her term of office, the Treasurer shall serve as the Immediate Past Treasurer, and retain signatory authority, for the time period necessary to transfer all duties to the new Treasurer and complete all business related to the preceding annual conference. The Immediate Past Treasurer shall not be a member of the Executive Committee.

Article V – Board of Directors

(….)

Section 2. Members of the Board shall be elected at the annual conference of the Association from a list of qualified Association members submitted by the Nominations Committee. Each of the fifteen (15) persons referred to in Section 1 of Article V shall be elected to serve for a two (2) year term of office; provided, however, that in accordance with Section 1 of Article IV, each officer shall serve a term of one year concurrent with his or her term of office. Each Board member shall actively discharge the assigned responsibilities of at least one of the standing Committees referred to in Article IX and shall attend at least the mid-year meeting of the Board each year. Attendance at the mid-year meeting shall be mandatory for all Board members; provided, however, that the ~~Executive Committee~~ President may excuse absence from the mid-year meeting for good cause shown. Upon expiration of the term of office, each member of the Board of Directors shall be eligible for re-election; provided, however, that no member shall serve more than three consecutive two-year terms, excluding any portion of a term to which the Board member was appointed in accord with Section 3 of this Article.

Section 3 – The President shall appoint a successor for any Board member who vacates the office for any reason. The appointed Board member shall serve until the ~~next election at the annual meeting of the Association~~ term to which he or she was appointed would otherwise have expired had the position not been vacated.

(…)

Section 5. The Board shall meet at least twice a year at the call of the President. One of the meetings of the Board shall be held just prior to the annual meeting of the Association. The Board shall also hold a mid-year meeting at which attendance by all Board members shall be mandatory, subject to such exceptions described in Section 2 of this Article. A meeting of the Board may also be called at the request of ten (10) members. With the exception of the annual and mid-year meetings, the President may call for a meeting to be held by phone or internet, which shall have the same force and effect as an in-person meeting. The President may also allow for participation of a Board member via telephone or internet at the annual or mid-year meetings, for good cause. Such member's participation shall be considered as if the person were physically present.

Section 7. The Board of Directors, at the meeting of the Board that immediately precedes the Association's ~~A~~ annual ~~C~~ conference, shall appoint an Honorary Board for a one (1) year term, commencing at the conclusion of the ~~C~~ conference. The Honorary Board shall include not more than eight (8) members, five (5) of whom shall be selected by the Board to assist in carrying out the purposes of the Association and three (3) of whom shall be past presidents of the Association who have completed their one year term as ~~i~~ Immediate ~~p~~ Past ~~p~~ President of the Association within the past three (3) years. Honorary Board members may not vote but shall attend at least the mid-year meeting of the Board each year and may speak on matters germane to the Association. Attendance at the mid-year meeting shall be mandatory for all Honorary Board members; provided, however, that the ~~Executive Committee~~ President may excuse absence from the mid-year meeting for good cause shown. The Honorary Board shall be announced to the members of the Association at the annual meeting. Each member of the Honorary Board shall serve as a mentor for a new Board member if designated by the ~~i~~ Immediate Past President.

(…)

Section 9. The Board shall adopt a Strategic Plan for the Association at least once every five years.

ARTICLE VII – Standing Committees

Section 1. There shall be ~~nine (9)~~ sixteen (16) permanent standing Committees, to wit: ~~Program Committee, Nominations Committee, Resolutions and Bylaws Committee, Site Selection Committee, Registration and Membership Committee, Legislation and Policy Committee, Audit Committee, Technology Committee and Archives Committee.~~

1. Conference Planning Committee
2. Nominations Committee
3. Onsite Coordination Committee
4. Strategic Planning Committee
5. Resolutions and Bylaws Committee
6. Site Selection Committee
7. Registration and Membership Committee
8. Interstate Improvement Committee
9. Policy and Legislation Committee
10. Audit Committee

11. Technology Committee
12. Archives Committee
13. Vendor Committee
14. Finance Committee
15. Newsletter Committee
16. Scholarship Committee

There shall be such other standing Committees as determined by the Association upon recommendation of the Board of Directors. With the exception of the ~~Program C~~committees for which chairs are specified in these by-laws, the chair of each Committee shall be selected by the President from the Board of Directors. The Committee members shall be appointed by the chairs. The Committees shall hold as many meetings as are necessary to perform the mandates required of them. In addition to the mandates specified in this Article, the mandates of each Committee shall include additional responsibilities as the Board may determine appropriate.

Section 2. The ~~Program~~ Conference Planning Committee shall prepare and formulate the agenda for the annual conference and shall be responsible for promotion of the conference, selection of the speakers, conference marketing materials, Continuing Legal Education arrangements, audio-visual arrangements, evaluations and program content. ~~, and on-site coordination or plenary and workshop sessions.~~ The President-Elect shall serve as chair of the ~~Program~~ Conference Planning Committee and shall appoint members of the Association to serve on this Committee as needed.

Section 3. The Nominations Committee:

~~a.~~ shall submit the names of qualified members of the Association to serve as officers and members of the Board of Directors for ensuing year(s) and refer the names of such members to the Board of Directors for their consideration at their meeting held at the annual conference. Thereafter, the Board of Directors shall submit a list of officers and Board members to the Association for approval at the annual meeting. ~~The Committee, in making its submission, shall consider only those individuals who have been active members of the Association for at least one (1) year.~~

b. shall recommend not more than five (5) persons to serve as members of the Honorary Board of Directors and such persons shall serve in accordance with Section 7 of Article V. The Committee shall also determine and report to the Board which past presidents of the Association who have completed their one-year terms as immediate past president of the Association within the past three (3) years agree to serve as a member of the Honorary Board for the following year.

c. may also recommend to the Board not more than two (2) individuals who have made outstanding contributions to the Association or the child support community to be lifetime members of the Association under Section 1 of Article 3.

The Immediate Past President shall chair the Nominations Committee.

Section 4. ~~The Nominations Committee shall recommend not more than five (5) persons to serve as members of the Honorary Board of Directors and such persons shall serve in accordance with Section 7 of Article V. The Committee shall also determine and report to the Board, which past presidents of the Association who have completed their one-year term as immediate past president of the Association within the past three (3) years agree to serve as a member of the Honorary Board for the following year~~. The Onsite Coordination Committee shall be responsible for all food and beverages at all Association functions, the Speaker Ready room, volunteer coordination, signs, opening activities, onsite activities and speaker gifts for the annual conference. The 1st Vice President shall chair the Onsite Coordination Committee.

(…)

Section 8. The Registration and Membership Committee shall:

a. coordinate all pre- and post-registration activities for the annual conference. This includes acceptance of registration monies and dissemination of registration receipts, nametags, pre-and post-certificates, conference packets, and other materials as they pertain to the annual conference. The Committee shall prepare a report concerning the financial status of registration for the annual conference. The Committee shall submit the report to the Treasurer within thirty (30) days of the close of the annual conference.

b. be responsible for the maintenance of two lists: a membership list comprised of all individuals in current good standing as members of this Association; and, for the prior two years, a mailing list of individuals, organizations and agencies who may or may not be current members of this Association, but may have an interest in its activities. The chair of the Committee shall: respond to inquiries prompted by the conference brochure; upon request, send brochures to state and national organizations; and promote membership in the Association among child support professionals, members of the private sector, the media and the general public.

The Secretary shall chair the Registration and Membership Committee.

Section 9. ~~The Registration and Membership Committee shall be responsible for the maintenance of two lists: a membership list comprised of all individuals in current good standing as members of this Association; and, for the prior two years, a mailing list of individuals, organizations and agencies who may or may not be current members of this Association, but may have an interest in its activities. The chair of the Committee shall: respond to inquiries prompted by the conference brochure; upon request, send brochures to state and national organizations; and promote membership in the Association among child support professionals, members of the private sector, the media and the general public.~~ The Interstate Improvement Committee shall examine roadblocks to effective interstate child support enforcement and propose ways to improve and assist in the delivery of child support services across state and national boundaries through a variety of educational and informational means.

Section 10. The ~~Legislation and Policy~~ Policy and Legislation Committee shall analyze and provide comment and recommended responses to the Board on current or proposed legislation, regulation, policy or such other matters that would affect the Purposes of the Association specified in Section 1 of Article II.

[Amendment to be effective at the conclusion of the 2008 annual meeting: The 2nd Vice-President shall oversee the Policy and Legislation Committee.]

The ~~Legislation and Policy~~ Policy and Legislation Committee shall receive, consider and draft proposed policy statements, position papers, and fact sheets to support legislative or policy initiatives.

- Policy statements reflect ERICSA's stand on broad child support issues. Their purpose is to educate and to advocate for a particular policy. Their audience may be Congress, OCSE, the Child Support Community, or other Targeted Entities. Policy statements are to be submitted to the Association for adoption by the Association at its annual meeting or, if the policy statement must be acted upon between regular annual meetings, adoption by the Board of Directors pursuant to Section 4 of Article V; provided, however, that if the policy statement must be acted upon between meetings of the Board, the Committee shall submit the policy statement for adoption by the Executive Committee pursuant to Section 8 of Article IV.

- Position papers reflect the underlying and detailed background of a specific issue. Position papers can be developed based upon existing ERICSA policy statements, in conjunction with a new policy statement, or as a stand alone document. Position papers shall be submitted to the Executive Committee for consideration and approval. Stand-alone position papers shall be submitted to the Board at mid-year or annual meetings to determine if a Board or Association policy statement should be drafted and ratified.

- Fact Sheets are developed to provide an existing policy statement or position paper in an abbreviated format. They can be issued by either the Executive Board or the ~~Legislation and Policy~~ Policy and Legislation Committee.

Section 11. Prior to the mid-year Board meeting and the annual meeting, the ~~Internal~~ Audit Committee shall examine the financial records of this Association. This examination shall include, but not be restricted to, comparing third-party receipts and documentation to expenditure transactions, and sources of deposits with total deposits as indicated by supporting bank statements. The Committee shall report the results of its audit and examination to the Board at the Board's mid-year and annual meetings. Every three years, or earlier if there is a change in Treasurer, the Audit Committee shall seek funding for and the services of an accountant to perform an independent audit of the Association, the findings of which shall be shared with the Board.

Section 13. The Archives Committee shall receive from the Secretary the documents specified in Section 6 of Article IV and shall gather, organize and maintain in the Association's archives such documents and other pertinent information as it relates to the historical perspective and development of this Association. ~~This information shall be continually updated and organized and shall be part of the regular exhibition at each annual training conference.~~

Section 14. The Vendor Committee shall cultivate relationships with vendors who support the mission of ERICSA, and solicit their membership and sponsorship of activities of the Association.

Section 15. The Finance Committee shall assist the Treasurer in carrying out the financial business of the Association, including making investment recommendations and reviewing the long-term financial health of the Association. The Treasurer shall chair the Finance Committee.

Section 16. The Newsletter Committee shall, at least semi-annually, publish a newsletter with information on matters of interest to the Association.

Section 17. The Scholarship Committee shall publicize scholarship availability and application procedures, review applications and select recipients and notify the Board of the selection, and coordinate all arrangements for recipients' attendance at the annual conference.