Agenda Item:	Response:
MID YEAR BOARD MEETING IN NIAGARA FALLS, NEW YORK	
Roll Call: Saturday	Roll Call: Saturday
Margot Bean X	Sharon Pizzuti X
Lisa Bender x	Elaine Poole X
Raymond Civitella X	Patterson Poulson X
Robbie Endris X	Patrick Quinn X
Loretta Everett X	Corrina Smith/Melissa Rael X
Lara Fors X	Melissa Rossow X
Amy Gober Excused	Pam Sala X
Tanguler Gray X	Lisa Skenandore X
Tom Horan X	Laura Stafford X
Tommy Howard X	Zach Steed X
Cristol Jones X	Robert Velcoff X
Coessa Kenney X	Carla West X
Amy Kownack X	Patti Wood X
Mike McGuire X	Susan Schroeder X
Terri Nickel Matson Resigned	Diane Potts X
Terry O'Halloran X	Craig Burshem X
Nick Palos X	
Terri Nickel Matson and Lara Fors resigned the honorary board.	
Approval of ANNUAL MEETING MINUTES: **Yes** **No.** Motion to Approve made by _Pat Quinn__ Second_ Pam Sala All in Favor	
OFFICER'S REPORTS:	
President: Tom Horan	
Contracts:	The following contracts were approved and signed by the President. Aventri Photo Booth Dunking Booth Hard Rock Café Convention Center Savannah Conference Contracts were signed for 4 hotels in Savannah GA This year there are 586 registrants which is one of our biggest conferences. The MGR Contract is up this year and we need to renew the contract. It expires May 30th, 2019. The old contract was a pour over from Tim's contract which included commissionable room rates and Hotel points that go directly to MGR. The Executive Board evaluated whether ERICSA would benefit from taking back the commission

	and hotel points. MGR gave us a proposal for a flat fee for all their services and the proposal almost doubled. There were numerous tasks that MGR was completing for us at no charge and Melissa will be including these in the new proposal upon our request. The Executive board made the decision to leave the contract as it is currently and asked MGR to send us a proposal reflecting same. MGR has not been able to compile the proposal at present. The MGR Contract will need to be voted on at a future date.
Conference:	First-Timers Meeting; Pat and Tom will complete the First-Timers Meeting. Opening Ceremonies will be 90 minutes. The entertainment is the Niagara Falls High School Concert Choir and Honor Guard will be the Niagara Falls Sheriff's Department honor guard. The Choir will be doing to the National Anthem. IJFair; The IJ Fair is new for us this year and it is a way for other jurisdictions to network. The IJFair attendees contact information, once they sign the pledge, will be merged with the WICSIC list and then distributed for a point of contact in other jurisdictions. Logo Update; Tom set up an Ad Hoc Committee to create a new logo to have three logos to present to the board. The new logo would need to be able to translate into Black and White. A graphic artist was used to create the new logo drafts. The executive board approved $550.00 to be spent on the new logo drafts. The Ad Hoc Committee consisted of Laura Stafford, Melissa Hilts, Courtney Gorman, Melissa Rossow, and Melissa Kretz. Tom asked the Board if they wanted to change the logo or use the existing logo we have presently. Tom Also asked the Board if they would want to change the name or the "I" in the name from Interstate to Intergovernmental or Interjurisdictional.

	We can change the graphic logo without the name being changed. Discussion was held on whether the board wanted to keep the old logo and modernize it or do we want to change the logo to something new. Pat Quinn made a motion to create an official Ad Hoc committee chaired by Tom to look into creating a new logo which would include the action of refreshing the old logo or develop a new logo with expenditures not to exceed $800.00. Seconded by Laura Stafford Pat made a motion to approve the expenditures all ready spent on the logo refresh of $550.00. Seconded by Laura Stafford.
President-Elect: Pat Quinn	
Conference Planning Update:	Planning is complete. Great workshops and topics. Pat would like to use a white board instead of spreadsheets using better technology. Pat wants to be able to update the agenda on the website to make real-time changes. Technology committee to research and make suggestions.
Vice President Conference Operations: Nicholas Palos	
Onsite Coordination Committee:	Lot of fun things planned. President's Reception at the Hard Rock Café will include two drink tickets. Taste of beer and wine from NY on Monday night Hospitality for two hours, which includes two drink tickets. There will be water stations and soft drinks. Attendees can purchase Maid of the mist tickets for the last ride of the night on Tuesday night. Block Party-Wednesday night from 5:00 to 12:00 pm. There will be a Dunking Booth to raise money for the Local Charity as that is how it was advertised. There will be a Photo Booth with a DJ for music and dancing. We need to increase the budget for Food and

	Beverage. Discussion was held on whether we want to give out two drink tickets at the Block Party or have a two hour beer and wine open bar. The cost for the open bar will increase the budget by $1100.00. Pam Sala made a motion that we go with 2 tickets per person for the block party. Seconded by Terry O'Halleron. Pat Quinn requested that the Motion be amended to say that we vote for two tickets for Beer and Wine for the Block Party or we vote for the 2 hour open bar for Beer and Wine. Pam accepted the amendment. Tangular Gray Seconded. Two Tickets: 14 votes Open Bar: 4 votes and 1 abstained. We sold 147 T-Shirts, which generated $799.00 income to go to the scholarship/speaker funds. Strategic planning committee will be making a recommendation to incorporated strategies into the Strategic plan to specifically identify how we are going to fund the scholarship and speaker funds. Speaker gifts will be a card that the speakers can choose to donate the money to the Charity, scholarship and/or speaker funds, return the card to the ERICSA Booth in exchange for a chocolate medallion. Tremendous support from NY for Volunteers. There was a discussion that we should provide the Board with T-Shirts next year.
Vice President Policy and Legislation Tommy Howard	
Policy and Legislation Committee:	The P & L Committee drafted a letter That was approved by the full board and sent by the full board to the Federal Farm Bill Conferees voicing our opposition to mandatory IV-D Cooperation for SNAP recipients and support of removal of SNAP disqualification for child support arrears. The Farm Bill did not have the snap requirement in it.

	P & L also drafted comments that were approved and submitted by the Full Board to the Notice of Proposed Rule Making for technical amendments to the Flexibility Efficiency, and Modernization in Child Support Enforcement (FEM) rule. Media guide was drafted by a committee made up of member from OCSE, NCSEA, and NCCSD which was shared with the P & L Committee for review. P & L reviewed it and drafted proposed amendments that were relayed back to the Committee. If the combined committee adopted the amendments that were proposed, P & L intended to present the Media guide to the full board for approval and placement on the Website but since the amendments were not adopted, the Media Guide was not presented. OCSE will not be publishing the Web guide to their site. Meg Hayne's edits were considered and some of them were incorporated into the final draft. The Media Guide was supposed to be a universal document so if ERICSA wanted to place it on their website, they would need to use it as adopted by the public relations Committee. P & L Committee was directed to review the updated Media Guide to see ERICSA edits were adopted by the committee then make a determination if the Media Guide would be something to add to the website.
Vice President- Exhibitors & Sponsors-Mike McGuire	
Exhibitor and Sponsor Committee:	
Charity:	We have 42,500.00 in sponsorships. There are 16 single booths and one double booth. We have $23,400.00 income for the Exhibitors. The charity is the Niagara boys and girls club. There are 61 silent Auction items to raise money for the Charity.
Immediate Past President-Pam Sala	
Nominations Committee:	Pam included in her report the nominations committee board slate for next year. This board slate will be presented to the membership for a vote to be conducted at the Thursday morning Business Meeting. A motion was made by Robbie Endris that the

	Board approve the Slate of nomination for presentation to the membership. Zack Steed seconded.
Mentors:	Coessa is the mentor of Dian Potts.
Secretary-Coessa Kenney	
Medals: **Scholarship videos:**	The medals have been purchased. The Scholarship video is done. It cost ERICSA $275.00 to make the video but it can be used every year for multiple purposes.
Lisa Skenandore - Treasurer	
Finance Committee:	
Budget for 2019:	Lisa secured Pay Pal to run all the conference applications at a charity not for profit status and is working quite well at a discount. Melissa Rael raised food and beverage for this conference due to the number of attendees and provided that information to the Treasurer. The email address on the Sam government portal needs to be changed to a different email address. The finance committee is looking at how to reduce expenses for the conference. Looking at using different services for the Graphics which is now a part of the Gig economy for a minimal fee. They are trying to look at the expenses under the planning contracts that can be reduced. Suggestion was made to let go of the conference brochure and the cost of printing it. Possibly have the same material but put it in a different location.
Strategic Planning Committee:	The committee reviewed the strategic plan reports for any proposed changes to the Strategic plan but there were no changes proposed. The Strategic Planning Committee made a suggestion to add Objective 6.4 Identify funding streams for Gordon Bailey Speaker Scholarship which would involve the Scholarship Committee Executive Committee and Exhibitors and Sponsors, and the Onsite Committee. Motion was made by Robbie Endris that we adopt the strategy recommended by the Strategic Planning committee. Pam seconded. Nick made a friendly amendment to accept the motion as

	written with the addition to add the onsite committee. Robbie Endris and Pam Sala accepted the amendment. Robbie withdrew the motion and Nick withdrew the friendly amendment. Based upon the discussions, what the strategic planning Committee is recommending that we would have this strategy where the Scholarship Committee would coordinate with other committees to identify potential funding sources and the executive committee will take action to adopt recommendations through Board of Directors. Loretta made the motion and Melissa seconded it.
Resolutions and Bylaws Committee:	The resolutions and Bylaws committee drafted resolutions for Susan Paikin and Terri Nickel-Matson. There are no handbook changes and no changes to the bylaws. Our bylaws do not provide any mechanism for changing our Articles of Incorporation therefore we have to follow Michigan non-profit law which require a restatement of our Articles of Incorporation for the name change. Since we are a member based organization the Board would have to pass a resolution recommending a name change. We would have to have a majority vote of the membership, which this year is 586 members at a meeting in which they vote on the name change. They must be given 20 day notice prior to the meeting where they vote on the name change. Once the name is changed, we have to file the paperwork in Michigan and also file with the IRS to get a new letter for tax exemption There was an incredible amount of discussion on changing the name and the amount of effort is more than the benefits The Board felt that we do not need the name change. Pam made a motion to approve the resolution for Susan Paikin. Seconded by Laura Stafford.

	Nick made a motion to approve the resolution for Terri Nickel-Matson. Robbie seconded it.
Site Selection Committee:	The site selection narrowed 2021 down to two sites, Memphis Tennessee and New Orleans, LA. Memphis, Tennessee will give GSA Rates but there are some logistic issues as it is not downtown but across from the convention center. Last time we were in New Orleans, LA was in 1997 and there is more interest to go to New Orleans with prevailing GSA rates. The hotel contact has cleared the Tax Exemption status in Louisiana The CBV will be giving us $5.oo per room rate for up to $5,000.00 to spend if we meet the room block. The committee agreed 100% that this was the best venue. The hotel is on the corner of Bourbon St and Canal St. and the dates are April 15th to the 22nd. Nick Palos made a motion to accept New Orleans, LA for 2021. Seconded by Loretta Everett.
Interstate Improvement Committee:	The Committee followed the activities of the P and L to broadcast their activities as was appropriate. The Committee refreshed the website. The Committee sent out the Survey for Paternity. The Committee would like to put the findings of the survey on the website. This committee would like to identity issues that the interstate community have that they would like to see addressed by the Intergovernmental Improvement Committee.
Recognitions Committee:	We stated last year that we would give the recognitions one more year. We need to decide if we want to keep doing this or not. We only had five people apply. This year the committee chose Frontline: Mark Tyler, DPA from Maryland; Manager/supervisor: Braxton Redeagle, case manager from Osage Nation; Intergovernmental: Lisa Lancaster, case manager from Johnson County, Indiana. Robbie stated that the newsletter will work with promotion of the recognitions. We sent out a separate email blast monthly in the beginning and then weekly blasts near the conference with an estimated time for completion of the application. Marketing and more communication is the key.

Audit Committee:	The awesome Audit Committee reviewed for the last 6 months all expenditures by the association and found that the finances' of the organization are in great shape.
Technology Committee:	The committee created the committee descriptions and the Interest page on the web site. The committee chose to using surveys or evaluations through the app which is up and running. There are electronic evaluations on each workshop but does not include evaluation of each speaker. The committee will look at the responses on the app from the evaluations and evaluate if the electronic evaluations is a good resource to be continued. Pat asked the Technology committee to look into using a white board in real time reflection of the workshops. Aventri also has such a program and would be willing to schedule a presentation of the programs capabilities. Pat would like the Program Planning Committee and the Technology Committee to check out using the Aventri program for collecting and correlating the program and presentation out prior to the program planning meeting. Rob asked about giving each member a login, that would be allow them to have access to different information than what we place on the website. Tom suggested that a proposal be written and provided to our new president for consideration next year.
Communications Committee:	The committee did their two newsletters but also did a third newsletter which was designated to the sponsors and Exhibitors for additional exposure. We have a hash tag ERICSA2019. Please Tweet to the hash tag about the conference. The committee would like to identify the names of people, who appear in photos taken at the conference, so when the pictures are used in the newsletter everyone will know who appeared in the picture. The newsletter is going to do an article on the First timer's that are attending this year.

	We stopped supplying the blue polo shirts last year for new board members. We need to make a decision whether we are going to use them or not.
Archives:	Patterson has continued to organize the documents that need to be scanned. She has made progress on getting the documents preserved. There is a need to identify Board members and Executive committees for past years.
Scholarship Committee:	There are two scholarship winners this week and the names are Loie Hodge and Marie Bauch. We had 2 applications this year from New York. We had nine applications from the other states.
The Board Meeting has been officially adjourned until the Thursday Morning Business Meeting.	The Board meeting was official adjourned by Tom until the Thursday Morning Business Meeting.
Thursday Morning Business Meeting:	
	Tom called the Thursday Morning Business Meeting to order. Tom Horan passed the gable to Pat Quinn. Nicholas Palos made a motion to adjourn the Annual Business Meeting. Seconded by Pam Sala.
Charity and IJFair	Mike McGuire presented the Boys and Girls Club of Niagara Falls, New York a check in the amount of $9,000.00, which will fund 450 children for the school year or 90 children for the full year. The IJFair was a complete success. The Attendees really liked being able to meet and talk to child support workers in other jurisdictions.
Nominations Committee:	Pam presented the Slate of the Executive Board and regular board members for the 2019 and 2020 conference year as follows: **EXECUTIVE BOARD**

President	Pat Quinn
President-Elect	Mike McGuire
Vice President, Conference Ops	Nick Palos
Vice President, Exhibitors/Sponsors	Laura Stafford
Vice President, Policy & Legislation	Tommy Howard
Secretary	Loretta Everett

Treasurer	Rob Velcoff
Immediate Past President	Tom Horan

REGULAR BOARD

Lisa Bender	Returning
Ray Civitella	Returning
Robbie Endris	Returning
Melissa Rossow	Returning
Amy Gober	Returning
Cristol Jones	Returning
Amy Kownack	Returning
Terry O'Halloran	Returning
Sharon Pizzuti	Returning
Lisa Skenandore	New
Diane Potts	New
Tanguler Gray	Returning
Zach Steed	Returning
Patti Wood	Returning

Pam asked that we need to entertain a motion to accept the slate as proposed Moved by Meg Haynes Seconded by Patterson Poulson.

Action items.

1) The MGR Contract will need to be voted on at a future date.
2) Pat Quinn will create an Ad Hoc Committee chaired by Tom to research creating a new logo or refreshing the old logo.
3) P & L Committee was directed to review the updated Media Guide to see ERICSA edits were adopted by the committee then make a determination if the Media Guide would be something to add to the website.
4) The Scholarship Committee has been charged with the objective to work with other committee to identify ways to raise money for the Gordon Bailey Speaker fund.
5) Approval of the New Orleans, LA contract so the contract needs to be executed.
6) Robbie volunteered the communications Committee would work through the newsletter to promotion recognitions.
7) Technology Committee will review the success of the electronic evaluation process and determine if this is the way to

	go in the future. 8) Pat would like the Program Planning Committee and the Technology Committee to check out using the Aventri program for collection and correlating the program and presentations prior to the program planning meeting or the use of a white board, share point program. 9) The newsletter is going to do an article on the First timer's that are attending this year.